

**LOWER PLATTE NORTH NRD MINUTES
BOARD MEETING
APRIL 11, 2011**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 5:30 p.m. at Lower Platte North NRD Office, Wahoo, NE on Monday, April 11, 2011.

1. NOTICE OF MEETING

The advanced notice of our April board meeting was published on March 24, 2011 in the Banner Press, Columbus Telegram, Fremont Tribune, Schuyler Sun and Wahoo Newspaper.

Chair Pieke informed those present that a copy of the "Open Meeting Act" is posted for public viewing.

Pledge of Allegiance

2. ROLL CALL - INTRODUCTIONS

DIRECTORS PRESENT AND CONSTITUTING A QUORUM:

Acklie	Bailey	Boyd
Casey	Hannah	Hagerbaumer
Hilger	Johannes	Kavan
McDermott (arrived 6:20 pm)	Meduna	Pieke
Renter	Ruzicka	Saalfeld
Sabatka	Taylor	Veskerna

DIRECTORS ABSENT

Pollard

STAFF AND GUESTS:

Miyoshi	Mountford	Breunig
Murren	Gottschalk	Angle
Sousek		

Sign in sheet attached to original minutes.

3. APPROVAL OF AGENDA

4. COMMENTS - ADVISORS/GUESTS/DIRECTORS

a. Guest Comments

b. NRCS Report

Mark Walkenhorst and Jenna Seamann were present to give the NRCS/NRD Report for April Board Meeting.

c. NARD Report

Director Kavan reported on the upcoming meetings.

d. NRC Report

Director Johannes reported that the Commission has not met.

e. Managers Report

Manager Miyoshi reviewed his written report.

g. Education Program

Stan Staab, General Manager at Lower Elkhorn NRD gave a program on the Great Elkhorn River Flood of 2010 prior to Board Meeting.

5. APPROVAL OF MINUTES

Sabatka made the motion, seconded by Renter, to approve minutes from the March 14, 2011 Board Meeting. Motion carried on consent agenda.

6. REPORT OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE REPORT

1. Meetings

a. Pending

1. Understanding the Lower Platte River - Update

2. GMDA

Sabatka made the motion, seconded by Renter, to approve two directors and two staff to attend the Summer GMDA Conference in Estes Park, Colorado on June 1-3, 2011.

Motion carried on consent agenda.

b. Reports - Update Given

2. Management Items

a. Directors Absence

Sabatka made the motion, seconded by Renter, to approve Saalfeld's absence requests from the February Board Meeting. Motion carried on consent agenda.

b. Bob Weaver

1. Monthly Conference Call and Report - Update Given

2. Monthly Bill

Sabatka made the motion, seconded by Renter, to approve payment of \$2,750 to Bob Weaver for March services and bill LPSNRD and Papiro NRD for their share. Motion carried on consent agenda.

c. Legislation - Update Given

d. Quadis Service Agreement

Sabatka made the motion, seconded by Renter, to approve and authorize Manager Miyoshi

to sign the Service Agreement with Quadis Technologies, Inc., as attached to the Executive Committee Minutes. Motion carried on consent agenda.

e. Monthly Education Program - Update Given

f. Update on LPNNRD Rules and Regulations

Casey made the motion, seconded by Johannes, to add the following statement to our Rules and Regulations page 7. "That the General Manager have the authority to approve reoccurring bills and salaries and forward these to the Treasurer for his signature as funds are available, this authority applies to salaries, insurance, retirement, information and promotion, legal notices, office supply, payroll tax, postage, rent expense, telephone and utilities, and miscellaneous office operating expenses not to exceed \$5,000, based on budget limitations."

Kavan moved to amend the previous motion to read as follows: to add the following statement to our Rules and Regulations page 7. "That the General Manager have the authority to approve reoccurring bills and salaries and forward these to the Treasurer for his signature as funds are available, this authority applies to salaries, information and promotion, legal notices, office supply, payroll tax, postage, rent expense, telephone and utilities, and miscellaneous office operating expenses not to exceed \$1,000, based on budget limitations." Motion died for a lack of a seconded.

The original motion was voted on and carried.

AYE: Acklie, Bailey, Boyd, Casey, Hagerbaumer, Hannah, Hilger, Johannes, Meduna, Renter, Ruzicka, Saalfeld, Sabatka, Taylor, Veskerna, Pieke

NAY: Kavan

Saalfeld made the motion, seconded by Meduna, to update the LPNNRD Rules and Regulations as presented at the February Board Retreat and to the Executive Committee and forward them to the full board for their review with final approval anticipated at our May 9th Board Meeting, pending legal counsel's review. Motion carried all members voting aye.

Item 6.D.6.a. was taken at this time:

Sabatka made the motion, seconded by Meduna, that due to threat of litigation relating to Commercial Contractors Final Payment Request that the Board go into closed session at 6:08 p.m. and ask that staff members Miyoshi, Murren and Mountford remain along with Legal Counsel Lausterer. Motion carried all members present voting aye.

Saalfeld made the motion, seconded by Sabatka, to come out of closed session at 6:24 p.m. Motion carried all members present voting aye.

3. Equipment

a. Chair Purchase - Update Given

b. Computer Purchases

Meduna made the motion, seconded by Saalfeld, to approve the purchase of 4 replacement computers at an estimated cost of \$4,550.59 as attached to the Executive Committee Minutes. Motion carried all members present voting aye.

4. Personnel

a. Personnel Sub-Committee Meeting

1. Vacant Position

Sabatka made the motion, seconded by Renter, to leave the Operation and Maintenance Technician Position open at this time and reassign current staff to make sure all projects and priorities are handled. Motion carried on consent agenda.

2. Personnel Policy Updates

Sabatka made the motion, seconded by Renter, to forward to the entire board the following personnel policies: Anti-Harassment, Employee Records, Gifts and Gratuities, Attendance and Punctuality and Work Breaks as attached to the Personnel Sub-Committee Minutes and forward to Legal Counsel for his review. Motion carried on consent agenda.

b. Vacation and Sick Leave Payout for Joe Sabata

Sabatka made the motion, seconded by Renter, to pay Joe Sabata \$2,879.37 for his unused annual and sick leave balances as set in our personnel policies. Motion carried on consent agenda.

c. Personnel Policy Approval

Five previously approved Personnel Policies had several wording changes recommended by Lindahl. Saalfeld made the motion, seconded by Johannes, to approve the following amended Personnel Polices as reviewed by Legal Counsel

I-A Term of Employment

I-B Hiring Employees/Termination

I-F Bridge of Service

I-I Political Activity

I-K Conflict of Interest

as attached to the Executive Committee Minutes. Motion carried all members present voting aye.

5. Finance

a. Approval of Financial Report

Sabatka made the motion, seconded by Renter, to approve the February Financial Report as distributed. Motion carried on consent agenda.

b. Approval of Managers Expenses

Sabatka made the motion, seconded by Renter, to approve Manager Miyoshi's time and expense sheets as attached to the Executive Committee Minutes. Motion carried on consent agenda.

c. Accounts Receivable Over 90 Days - Update Given

d. Platte County Taxes - Update Given

e. Colfax County Property Taxes

Sabatka made the motion, seconded by Renter, to direct Colfax County to deduct \$5,199.38 from our July 2011 tax payment so the impact would come from next fiscal year. Motion carried on consent agenda.

f. Fiscal Year 2011 Audit Engagement Letter

Meduna made the motion, seconded by Sabatka, to approve hiring HBE to preform our F.Y. 2011 audit at a cost of \$21,650 and authorize the Board Chair to sign the agreement as attached to the Executive Committee Minutes. Motion carried all members present voting aye.

g. Line of Credit - Update Given

h. Monthly Accounting Update - Update Given

Sabatka made the motion, seconded by Renter, that the April LPNNRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.

B. EDUCATION, OPERATION & RURAL WATER COMMITTEE REPORT

1. WHIP/WILD NE REPORT

a. Payments -None

2. OPERATION AND MAINTENANCE

a. Operation and Maintenance - Update Given

b. South Fremont 205 Feasibility Study - Update Given

c. Tractor Rental

Sabatka made the motion, seconded by Renter, to rent a tractor from Dinkel Implement at the State Contract price of \$11.80/hr. Motion carried on consent agenda.

d. Hail Damage to Office & Out Building - Update Given

e. Czechland Camper Electrical Service - Update Given

f. Bellwood Dam 3-A - Update Given

g. Tree Program - Update Given

h. Financial Review - Update Given

3. ROCK AND JETTY

a. Payments

Sabatka made the motion, seconded by Renter, to pay Joe Cunningham \$925 for bank stabilization accomplished on the Elkhorn River and Dawson Ranch \$1,987.50 for bank stabilization completed on Platte River pending inspection by staff. Motion carried on consent agenda.

4. EROSION & SEDIMENT RULES & REGULATIONS - Update Given

5. INFORMATION & EDUCATION

a. Information

1. KTIC Ads - Update Given

2. Annual Report - Update Given

3. County Fairs

Sabatka made the motion, seconded by Renter, to approve the NRD registering for up to four county fairs for summer 2011. Motion carried on consent agenda.

b. Education

1. Soil and Water Stewardship Week - Update Given

2. Earth Wellness Festival - Update Given

3. Spring Conservation Sensation - Update Given

6. RURAL WATER ACTIVITIES

a. Bruno/David City Rural Water - Update Given

b. Colon/Wahoo Rural Water System

Saalfeld made the motion, seconded by Sabatka, to install a 2 inch meter and charge the 2 inch monthly fee at Lake Wanahoo until construction is complete and then charge the 1 inch meter rate. When additional water uses are added to the recreation area or peak usage regularly exceeds 50 gpm the monthly fee will move to the 2 inch meter rate. Motion carried all members present voting aye.

c. Bellwood/Richland - Update Given

d. Czechland Lake Fish Restoration Grant - Update Given

e. Mead - Update Given

f. Other - Update Given

Sabatka made the motion, seconded by Renter, that the April LPNNRD Education, Operations and Rural Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. REGULATORY

a. GROUNDWATER MANAGEMENT AREA

1. Variance Requests for Limited Development (Hydrologically Connected) Area

a. Policy Questions

Sabatka made the motion, seconded by Renter, that variance requests need to be received by the 15th of the month preceding the Water Committee meeting in order to be considered by the Committee and that variance requests received after that deadline will be given a priority date when those requests have been correctly filled out to be considered at a subsequent Water Committee meeting depending on remaining available acres for the year 2011. Motion carried on consent agenda.

Sabatka made the motion, seconded by Renter, that for expansion of irrigated acres of less than or equal to 3.0 acres in size with water provided from an existing well in the Limited Development area that the conditional requirements to obtain a variance cited in Section L and Section M, Rule 6 of the July 2009 LPNNRD Ground Water Management Rules and Regulations do apply, with the exception that a flow meter does not need to be installed and annual reporting of flow measurement to the LPNNRD is not required, provided that the existing well currently is not required to have a flow meter and not required to submit annual flow measurements to the LPNNRD. Motion carried on consent agenda.

b. March Variance Requests - Update Given

c. Ranking Regions for Limited Development Areas

Sabatka made the motion, seconded by Renter, to approve the following variance requests:

<u>Variance</u>	<u>Landowner</u>	<u>Acres</u>	<u>Field Legal Description</u>	<u>Well Legal Description</u>	<u>County</u>
<u>LPN-V-011-0086</u>	<u>Mark Masek</u>	<u>96.28</u>	<u>SE1/4 of NW1/4, NE1/4 of SW1/4, SE1/4 of SW14, SW1/4 of SW1/4, S11, T17N, R5E</u>	<u>new well in NE1/4, SW1/4, S11, T17N, R5E</u>	<u>Dodge</u>

<u>LPN-V-011-0087</u>	<u>Brian Greisen</u>	<u>32</u>	<u>W1/2 of SE1/4 of SW1/4, S3, T18N, R2W and NE1/4 of NW1/4, S10, T18N, R2W</u>	<u>existing well in SE1/4 of SW1/4, S3, T18N, R2W</u>	<u>Platte</u>
<u>LPN-V-011-0088</u>	<u>Barry J. Wilke</u>	<u>6.34</u>	<u>NE1/4 of SE1/4, S24, T18N, R1W</u>	<u>existing well in SW1/4 of SE1/4, S24, T18N, R1W</u>	<u>Platte</u>
<u>LPN-V-011-0089</u>	<u>Robert Flood</u>	<u>113.48</u>	<u>NE1/4 of SW1/4, N1/2 of SE1/4, S19, T21N, R4W and NW1/4 of SW1/4, S20, T21N, R4W</u>	<u>new well in N1/2 of SE1/4, S19, T21N, R4W</u>	<u>Madison</u>
<u>LPN-V-011-0090</u>	<u>Deborah Pfeifer</u>	<u>8.8</u>	<u>NW1/4, S7, T19N, R2W</u>	<u>existing well in NW1/4, S7, T19N, R2W</u>	<u>Platte</u>
<u>LPN-V-011-0091</u>	<u>Rankin & Sons</u>	<u>70</u>	<u>S1/2 of NW1/4, S10, T20N, R5W</u>	<u>new well in NW1/4, S10, T20N, R5W</u>	<u>Boone</u>
<u>LPN-V-011-0092</u>	<u>Jeffery J. Temme</u>	<u>30</u>	<u>SW1/4 and SW1/4 of SE1/4, S23, T22N, R6W</u>	<u>new well in SW1/4 of SE1/4, S23, T22N, R6W</u>	<u>Boone</u>
<u>LPN-V-011-0093</u>	<u>Curtis Tisthammer</u>	<u>131</u>	<u>SW1/4, S7, T21N, R5W</u>	<u>new well in SW1/4, S7, T21N, R5W</u>	<u>Boone</u>

as shown on the attached maps and to transfer 298.18 acres from the Platte Valley ranking region to the Shell Creek ranking region. Motion carried on consent agenda.

2. Well Permit Program

a. Well Permits Approved - Update Given

b. Water Use Report - Update Given

3. Cost-Share Programs

a. Irrigation Well Sample Kits - Update Given

b. Domestic Well Sample Kits - Update Given

c. NAWMDN Water Mark Sensors and ET Gauges

Sabatka made the motion, seconded by Renter, in order to receive cost share funding from the LPNRRD for the NAWMDN program that individual producers must receive training directly from UNL Extension, to limit cost share funding of the

NAWMDN program to individual producers only and adopt the following cost share policy for the NAWMDN program:

<u>Item</u>	<u>Individual Producer</u>			<u>Crop Consultant</u>
	<u>First year</u>	<u>Second year (if funding available)</u>	<u>Total</u>	<u>First year</u>
<u>ET gauge</u>	<u>1</u>	<u>1</u> (post results on internet & 6 miles away from other ET gauge)	<u>2</u>	<u>1</u> (post results on internet)
<u>Sensor</u>	<u>3</u>	<u>6</u>	<u>9</u>	<u>15</u>
<u>Probe</u>	<u>1</u>	<u>0</u>	<u>1</u>	<u>0</u>
<u>Meter (every producer was to have a meter)</u>	<u>1</u>	<u>If producer has a meter, then can cost share on logger</u>	<u>1</u>	<u>1</u>
<u>Logger (one in 4 producers was to have a logger)</u>	<u>0 or 1</u>	<u>If producer has a logger, then can cost share on meter</u>	<u>1</u>	<u>0</u>

Motion carried on consent agenda.

Sabatka made the motion, seconded by Renter, to approve cost share assistance to first year producers on the list following policy recommendations outlined above, not to exceed \$23,100 in cost share assistance and to second year producers on the list following policy recommendations outlined above, not to exceed \$5,000 in cost share assistance. Motion carried on consent agenda.

d. Flow Meters for Phase 2 Groundwater Management Area

Sabatka made the motion, seconded by Renter, to approve cost share payment to install a flow meter on an irrigation well in the Richland-Schuyler Phase 2 management area for Allan Shonka for \$881.40. Motion carried on consent agenda.

4. LPNDRD Certification Classes - Update Given

5. Bellwood Phase II Area - Update Given

6. Richland/Schuyler Phase II Area - Update Given

7. Phase II Fertilizer Reports - Update Given

8. Certifying Acres - Update Given

b. Chemigation - Update Given

c. Livestock Waste Permits - Update Given

2. GROUND WATER PROGRAMS

a. Decommissioned Well Program

1. Well Estimates - Update Given

2. Plugged Wells - Update Given

b. LPNNRD Ground Water Studies

1. LPNNRD Platte River Ground Water Model - Update Given

2. Elkhorn Loup Model (ELM) - Update Given

3. Eastern Nebraska Water Resources Assessment (ENWRA)

4. Eastern Nebraska HEM Aquifer Mapping - Update Given

5. Farm Process Package of MODFLOW

Sabatka made the motion, seconded by Renter, to pay Papio NRD \$10,000 for our portion of the Farm Process ground water modeling efforts. Motion carried on consent agenda.

c. Ground Water Energy Levels - Update Given

d. Lower Platte River Basin Coalition (LPRBC) - Update Given

3. SURFACE WATER PROGRAMS

a. Precipitation Gauging Network - Update Given

4. OTHER

a. GMDA - Update Given

b. Equipment Purchase/Repairs - Update Given

c. Comments from the Public - Update Given

Sabatka made the motion, seconded by Renter, that the April LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

D. PROJECTS COMMITTEE REPORT

1. SWCP REPORT

a. SWCP Application Approvals

Sabatka made the motion, seconded by Renter, to approve the following SWCP applications:

to approve the following SWCP applications: 50% 75%

<u>Gary Seier</u>	<u>Boone Co.</u>	<u>Flow Meter</u>	<u>\$ 642.50</u>	
<u>Jon Gehring</u>	<u>Platte Co.</u>	<u>Flow Meter</u>	<u>\$ 642.50</u>	
<u>Janecek Trust</u>	<u>Saunders</u>	<u>Flow Meter</u>	<u>\$ 642.50</u>	
<u>David Schmit</u>	<u>Butler</u>	<u>Terraces/Tile</u>		<u>\$ 4,770.00</u>
<u>Motion carried on consent agenda.</u>				

b. Summer SWCP Application

Sabatka made the motion, seconded by Renter, to approve and pay the following SWCP application:

<u>Frank Peltz</u>	<u>Butler County</u>	<u>Planned Grazing</u>	<u>\$4,957.50</u>
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Motion carried on consent agenda.

c. SWCP Payments

Sabatka made the motion, seconded by Renter, to approve the following SWCP payments:

			<u>50%</u>	<u>Payment</u>
<u>09-C-41</u>	<u>Dale Grotelueschen</u>	<u>Flow Meter</u>	<u>\$667.71</u>	<u>\$511.24</u>
	<u>Kathleen Pavel</u>	<u>Terrace Repair</u>		<u>\$1,000.00</u>

Motion carried on consent agenda.

d. SWCP Cancellations - None

e. Sand/Duck Creek Approvals - None

f. Sand/Duck Creek Cost-Share Payment - None

g. Sand/Duck Cancellations - None

h. SWCP Policy Review/Updates

Sabatka made the motion, seconded by Renter, to increase the maximum SWCP cost share limit from \$10,000 to \$12,500, for high priority practices, as outlined in SWCP Policy 6.B.

Motion carried on consent agenda.

Sabatka made the motion, seconded by Renter, to not add water efficient center pivot sprinkler packages and remove reuse pits and return pipe under eligible SWCP Irrigation Management Practices (SWCP Policy III., I., Attachment D). Motion carried on consent agenda.

Sabatka made the motion, seconded by Renter, to approve the SWCP Policy, with noted changes, as attached to the Projects Committee Minutes. Motion carried on consent agenda.

2. WATERSHEDS

a. Shell Creek

1. Shell Creek Improvement Group - Update Given

a. Meeting Agenda and Minutes - Update Given

b. Vegetative Treatment System Assistance Request - Update Given

c. PrairieLand RC&D Request

Sabatka made the motion, seconded by Renter, to pay the following septic tank cost share requests, subject to being reimbursed by the PrairieLand RC&D when they receive grant reimbursements from NDEQ:

Arlyn Cattau	Septic System Upgrade	\$3,000
Marian Cattau	Septic System Upgrade	\$3,000
Darold Gehring	Septic System Upgrade	\$2,696.84
Total		\$8,696.84

Motion carried on consent agenda.

b. Wahoo Creek

1. Wahoo Creek Watershed Water Quality Management Plan - Update Given

3. FSA , EQIP & CRP PLANS SIGNED - None

4. LOWER PLATTE RIVER CORRIDOR ALLIANCE

a. Monthly Report - Update Given

1. Cumulative Impact Study
2. USGS Sandbar Monitoring Proposal
3. River Obstruction Removal
4. Environmental Suitability Assessment
5. LPRCA Kiosks
6. Upcoming Meeting

5. OTHER

a. Update on Army COE 205 Studies

1. South Fremont - Update Given

2. Schuyler 205 - Update Given

b. Review of Projects Financial Statement - Update Given

6. SAND CREEK ENVIRONMENTAL RESTORATION PROJECT REPORT

a. Lake Wanahoo

1. Review of Lake Wanahoo Sub-Committee Business - Update Given

2. Kohl Construction Inverted Filter Change Order No. 1 & Pay Request No. 2

Meduna made the motion, seconded by Boyd, to approve , to approve Inverted Filter Change Order No. 1, as attached to the Projects Committee Minutes, in the amount of \$6,287.50. Motion carried all members present voting aye.

Casey made the motion, seconded by McDermott, to approve payment request No. 3 to Kohl Construction, as attached to the Projects Committee Minutes, for Lake Wanahoo Inverted Filter Construction in the amount of \$39, 598.17, and use SRF funds to pay. Motion carried all members present voting aye.

3. Water Hookups at Lake Wanahoo

This item was taken earlier in the meeting.

4. Future Operation & Maintenance of Lake Wanahoo Park

Sabatka made the motion, seconded by Renter, to direct staff to explore other options for operating and maintaining the Lake Wanahoo park and public recreation area.

Motion carried on consent agenda.

5. Renting Surplus Property below Lake Wanahoo

Sabatka made the motion, seconded by Renter, to rent two tracts totaling about 40 acres to Robert Alm and Paul Cernik for \$150/acre due on May 1, 2011. Motion carried on consent agenda.

b. Sand/Duck Creek Upstream Structures

Sabatka made the motion, seconded by Renter, to rent approximately 25 cropland acres at Sand/Duck Upstream Structure Site #3 to Norm Kavan at \$150/acre. Motion carried on consent agenda.

7. WESTERN SARPY/CLEAR CREEK LEVEE REPORT

a. Project Update – No new business

Sabatka made the motion, seconded by Renter, to accept and place on file the April Projects Committee Minutes. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

7a. Approval of Game and Parks Amendment

Meduna made the motion, seconded by Sabatka, to approve and authorize Chairman to sign Amendment #5 to the Game and Parks Lake Wanahoo Motorboat Access Development and Water Quality Improvement Project as attached. Motion carried all members present voting aye.

7b. SWCP Approvals

Meduna made the motion, seconded by Sabatka, to approve the following SWCP Approvals:

			75%
Nate Rohda	Saunders	339 Trees	\$330.53
Rory Whaley	Saunders	208 Trees	\$202.80
Abby Murray	Boone	205 Trees	\$199.88

Motion carried all members present voting aye.

7c. Decommissioned Well Approvals

Meduna made the motion, seconded by Sabatka, approve the following decommissioned well approvals:

Alice Anderson	Boone County	\$290.51
Frank Vech	Saunders County	\$531.01

Motion carried all members present voting aye.

8. BILLS TO BE APPROVED

Casey made the motion, seconded by Boyd, that all bills be approved and warrants be drawn in payment of same. Motion carried all members present voting aye.

9. CONSENT AGENDA ADOPTION

Sabatka made the motion, seconded by Renter, to approve the April consent agenda as amended. Motion carried all members present voting aye.

10. COMMENTS FROM DIRECTORS/GUESTS

11. MEETING ESTABLISHMENT AND ADJOURNMENT

The May Board of Directors Meeting will be held on Monday, May 9, 2011, 7:00 p.m.

Meeting adjourned at 7:35 p.m._____

Discussion on all agenda items that have "Update Given" can be found in corresponding Committee Minutes.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on April 11, 2011, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

William Taylor, Secretary