

**LOWER PLATTE NORTH NRD MINUTES  
BOARD MEETING  
JANUARY 13, 2011**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 5:30 p.m. at Lower Platte North NRD Office, Wahoo, NE on Thursday, January 13, 2011.

**1. NOTICE OF MEETING**

The advanced notice of our January board meeting was published on December 30, 2010 in the Banner Press, Columbus Telegram, Fremont Tribune, Schuyler Sun and Wahoo Newspaper.

Due to the weather, LPNNRD Board Chair Dave Saalfeld postponed Monday, January 10<sup>th</sup>, regularly scheduled monthly Board Meeting until Thursday, January 13, 2011 beginning at 1:30 p.m.

Chair Saalfeld informed those present that a copy of the "Open Meeting Act" is posted for public viewing.

Pledge of Allegiance

**2. ROLL CALL - INTRODUCTIONS**

**DIRECTORS PRESENT AND CONSTITUTING A QUORUM:**

Acklie	Bailey	Casey
Johannes	Kavan	Meduna
Pieke	Pollard	Saalfeld
Sabatka	Taylor	Veskerna

**DIRECTORS ABSENT**

Boyd (GMDA)	Hannah	Hilger (GMDA)
McDermott	Renter	Ruzicka

**STAFF AND GUESTS:**

Miyoshi	Mountford	Breunig
Murren	Gottschalk	Heimann

Sign in sheet attached to original minutes.

**3. APPROVAL OF AGENDA**

**4. COMMENTS - ADVISORS/GUESTS/DIRECTORS**

**a. Guest Comments**

**b. NRCS Report**

Ken Kotera handed out Mark Walenhorst's NRCS/NRD Report for January Board Meeting.

**c. NARD Report**

Director Kavan reminded Directors of the Legislative Conference January 25-26, 2011 at the Embassy Suites, Lincoln.

**d. NRC Report**

Director Johannes reported that the Lower Platte Basin Caucus meeting will be January 13<sup>th</sup>, 5:30 p.m., Lower Platte South NRD.

**e. Managers Report**

Manager Miyoshi reviewed his written report.

**f. Education Program**

None

**5. APPROVAL OF MINUTES**

Kavan made the motion, seconded by Pollard, to approve minutes from the December 13, 2010 Board Meeting. Motion carried on consent agenda.

**Item 7b. Variance Request was taken at this time.**

**Variance request by Jon Gehring for expanded irrigated acres from an existing well in Platte Center subarea of Platte County.** Mr. Gehring requested a waiver on a Class 3 variance to apply for a Class 2 variance in the Limited Water Development area for expansion of 20 acres from an existing well that is currently irrigating 372 acres for a total 392 acres. Water Committee members recommended a Class 2 variance. Johannes made the motion, seconded by Pollard, to approve the Class 2 variance request LPN-V-011-0065 for Mr. Jon Gehring for 20 new irrigated acres in the SE1/4 of the NE1/4 and NE1/4 of the SE1/4, Section 8, T18N, R1W and in the NW1/4 of the SW1/4, Section 9, T18N, R1W, Platte County with ground water from an existing high capacity well in the NW1/4 of the SW1/4, Section 9, T18N, R1W, Platte County for a total of 392.26 acres and to transfer 20 acres from the Platte Valley ranking region to the Shell Creek ranking region. Motion carried all members present voting aye.

**Item 6.a. Sand Creek Environmental Restoration Project Report was taken as this time.**

Meduna made the motion, seconded by Pieke, that due to threat of litigation relating to Commercial Contractors Change Order No.4, Commercial Contractor's Final Payment Request and Payment to Olsson Associates for Engineering Services Provided to go into closed session at 1:55 p.m. and ask that staff members Miyoshi, Murren and Mountford remain along with Legal Counsel Lausterer and Lindahl and for apportion of the session Engineer Bob Wolf. Motion carried all members present voting aye.

Acklie made the motion, seconded by Pieke, to come out of closed session at 3:30 p.m. Motion carried all members present voting aye.

**1. Review Commercial Contractors Equipment, Inc. ("Commercial Contractors") Change Order #4**

Meduna made the motion, seconded by Casey, that the board take no action on Commercial Contractors Lake Wanahoo Change Order No. 4 as the order is incomplete in its present form and there are unresolved issues that are subject to potential litigation. Motion carried all members present voting aye.

**2. Review Commercial Contractors Final Payment Application**

Meduna made the motion, seconded by Pieke, that the board to take no action on Commercial Contractors Lake Wanahoo Final Payment Application as the Application is incomplete in its present form, the project engineer has yet to approve the Application, and there are unresolved issues that are subject to potential litigation. Motion carried all members present voting aye.

**3. Review Olsson Associate's Wanahoo Construction Contract**

Meduna made the motion, seconded by Pieke, that the board approve a \$75,100 payment to Olsson Associates, pending receipt of an invoice for services rendered on the Lake Wanahoo Project unrelated to unresolved issues and on-going conflict with Commercial Contractors. Motion carried all members present voting aye.

**4. Appointment of Subcommittee for Addressing Lake Wanahoo Issues**

Meduna made the motion, seconded by Sabatka, that the board appoint a subcommittee comprised of one member from LPNNRD legal counsel, one Board member (Bob Meduna with Ray Casey as alternate), General Manager John Miyoshi, Lake Wanahoo Coordinator Mike Murren, and a representative from Olsson Associates (as needed) to address unresolved issues and on-going conflict with Commercial Contractors on Lake Wanahoo Project. Motion carried all members present voting aye.

**6. REPORT OF STANDING COMMITTEES**

**A. EXECUTIVE COMMITTEE REPORT**

**1. Meetings**

**a. Pending**

**1. No-Till on the Plains - Update Given**

**2. NARD Legislative Conference - January 25-26, Lincoln**

**3. Lower Platte Basin Caucus - January 13, 2011 - LPSNRD - Update Given**

**4. NARD Washington DC Conference**

Kavan made the motion, seconded by Pollard, to send one staff and one director to the NARD Washington, DC Conference, March 14-16, 2011. Motion carried on consent agenda.

**b. Reports**

**2. Management Items**

**a. Directors Absence**

Kavan made the motion, seconded by Pollard, to approve Director Saalfeld's absence request from the November Board Meeting. Motion carried on consent agenda.

**b. Bob Weaver**

1. Monthly Conference Call and Report - Update Given

2. Monthly Bill

Kavan made the motion, seconded by Pollard, to approve payment of \$2,750 to Bob Weaver for December services and bill LPSNRD and Papiro NRD for their share. Motion carried on consent agenda.

c. Annual Election of Officers

Director Johannes reported that the Nominating Sub-Committee met and would bring forth one candidate for each of the elected positions.

Saalfeld opened the floor for nominations for LPNNRD Chair for 2011.

Johannes on behalf of the nominating committee nominated Pieke for Chair.

With no further nominations Johannes made the motion, seconded by Kavan, that nominations cease and a unanimous ballot be cast for Ralph Pieke as Chair. Motion carried by voice call.

Saalfeld opened the floor for nominations for LPNNRD Vice-Chair for 2011.

Johannes on behalf of the nominating committee nominated Hilger for Vice-Chair.

With no further nominations Johannes made the motion, seconded by Kavan, that nominations cease and a unanimous ballot be cast for Bob Hilger as Vice-Chair. Motion carried by voice call.

Saalfeld opened the floor for nominations for LPNNRD Secretary for 2011.

Johannes on behalf of the nominating committee nominated Taylor for Secretary.

With no further nominations Johannes made the motion, seconded by Kavan, that nominations cease and a unanimous ballot be cast for Bill Taylor as Secretary. Motion carried by voice call.

Saalfeld opened the floor for nominations for LPNNRD Treasurer for 2011.

Johannes on behalf of the nominating committee nominated Meduna for Treasurer.

With no further nominations Johannes made the motion, seconded by Sabatka, that nominations cease and a unanimous ballot be cast for Robert Meduna, Treasurer. Motion carried by voice call.

Saalfeld opened the floor for nominations for NARD Delegate and Alternate for 2011.

**On behalf of the Nominating Committee Johannes nominated Kavan for NARD Delegate and Renter for Alternate.**

With no further nominations **Johannes made the motion, seconded by Sabatka, that nominations cease and a unanimous ballot be cast for Don Kavan, NARD Delegate and Rollie Renter as NARD Alternate. Motion carried by voice call.**

**d. Monthly Education Program - Update Given**

**e. New Board Member Gene Ruzicka and Oath of Office**

Breunig administred the oath of office for all board members that were present.

**g. 2011 Executive Committee Meeting Time and Date - Update Given**

**h. Envelopes**

**Kavan made the motion, seconded by Pollard, to purchase 10,000, four color, #10 envelopes from Tyler Graphics at a cost of \$1,894.90. Motion carried on consent agenda.**

**3. Equipment - None**

**4. Personnel**

**a. Personnel Sub-Committee**

The Personnel Sub-Committee met on December 22 to review recognition awards for our January banquet. Included in the meeting were first reviews of five (5) Personnel Policies which are attached to the Executive Committee Minutes. The plan is to pass these policies on to the entire board for your review with potential board action at the February Meeting.

**5. Finance**

**a. Approval of Financial Report**

**Kavan made the motion, seconded by Pollard, to approve the November Financial Report as distributed. Motion carried on consent agenda.**

**b. Approval of Managers Expenses**

**Kavan made the motion, seconded by Pollard, to approve Manager Miyoshi's time and expense sheets as attached to the Executive Committee Minutes. Motion carried on consent agenda.**

**c. Accounts Receivable Over 90 Days - Update Given**

**d. Line of Credit - Update Given**

**Kavan made the motion, seconded by Pollard, that the January LPNNRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.**

**B. EDUCATION, OPERATION & RURAL WATER COMMITTEE REPORT**

**1. WHIP/WILD NE REPORT**

**a. Payments -None**

**2. OPERATION AND MAINTENANCE**

**a. Operation and Maintenance**

**Kavan made the motion, seconded by Pollard, to sell the dump truck before we put any more money into it for repairs. Motion carried on consent agenda.**

**b. South Fremont 205 Feasibility Study - Update Given**

**c. Czechland and Homestead Rec Areas - Update Given**

**d. Rawhide Ditch Repair**

**Kavan made the motion, seconded by Pollard, to ratify payment of \$1,000 made to Papa Trucking for repair work completed on Rawhide Ditch 8. Motion carried on consent agenda.**

**e. Tree Program - Update Given**

**f. Lower Platte Weed Management - Update Given**

**g. Hail Damage Office & Out Buildings - Update Given**

**h. Bellwood Dam 3-A - Update Given**

**i. Financial Review - Update Given**

**3. ROCK AND JETTY**

**a. Payment Requests - Update Given**

**4. EROSION & SEDIMENT RULES & REGULATIONS - Update Given**

**5. INFORMATION & EDUCATION**

**a. Information**

**1. KTIC Ads - Update Given**

**2. Tree Website - Update Given**

**3. Viaduct - Update Given**

**4. NARD Displays - Update Given**

**5. Long Range Plan - Update Given**

**b. Education**

1. Land Judging- Update Given

c. Computer - Update Given

1. New Router/Firewall

6. RURAL WATER ACTIVITIES

a. Bruno/David City Rural Water - Update Given

b. Colon/Wahoo Rural Water System - Update Given

c. Bellwood/Richland - Update Given

d. Czechland Lake Fish Restoration Grant - Update Given

e. Mead - Update Given

f. Other - Update Given

Kavan made the motion, seconded by Pollard, that the January LPNNRD Education, Operations and Rural Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. REGULATORY

a. GROUNDWATER MANAGEMENT AREA

1. Variance Request for Limited Development (Hydrologically Connected) Area

a. Expired Variance Applications - Update Given

b. December Variance Requests

Kavan made the motion, seconded by Pollard, to grant a waiver to John Gehring from the Class 3 variance requirements and District review and allow him to apply for a Class 2 variance for the additional 20 acres for a total of 392.26 acres for fields located in NE1/4 & SE1/4 Section 8 and the SW1/4, Section 9, T18N, R1W as referenced on the attached map. Motion carried on consent agenda.

c. Ranking Regions for Limited Development Areas

Kavan made the motion, seconded by Pollard, to approve the following variance requests:

<u>Variance</u>	<u>Landowner</u>	<u>Acres</u>	<u>Field Legal Description</u>	<u>Well Legal Description</u>	<u>County</u>
<u>LPN-V-011-0056</u>	<u>Rod Scott</u>	<u>66</u>	<u>S1/2, SE1/4,S29, T18N, R5E</u>	<u>new well in SE1/4, S29, T18N, R5E</u>	<u>Dodge</u>

<u>LPN-V-011-0057</u>	<u>Norman Kavan Jr.</u>	<u>72</u>	<u>W1/2, NE1/4, S6, T16N, R7E</u>	<u>new well in NE1/4, S6, T16N, R7E</u>	<u>Saunders</u>
<u>LPN-V-011-0058</u>	<u>Vanice Mueller</u>	<u>135</u>	<u>SE1/4, S31, T22N, R5W</u>	<u>new well in SE1/4, S31, T22N, R5W</u>	<u>Boone</u>
<u>LPN-V-011-0059</u>	<u>Vanice Mueller</u>	<u>135</u>	<u>NW1/4, S31, T22N, R5W</u>	<u>new well in NW1/4, S31, T22N, R5W</u>	<u>Boone</u>
<u>LPN-V-011-0060</u>	<u>Scott Sukstorf</u>	<u>70</u>	<u>E1/2, NE1/4, S16, T16N, R7E</u>	<u>new well in E1/2, NE1/4, S16, T16N, R7E</u>	<u>Saunders</u>
<u>LPN-V-011-0061</u>	<u>Norman Poppe</u>	<u>48</u>	<u>NE1/4, NW1/4, S24, T17N, R5E</u>	<u>existing well in NE1/4, NW1/4, S24, T17N, R5E</u>	<u>Saunders</u>
<u>LPN-V-011-0062</u>	<u>Heldt Produce</u>	<u>50</u>	<u>NE1/4 &amp; SE1/4, SW1/4, S25, T14N, R9E</u>	<u>new well in SE1/4, SW1/4, S25, T14N, R9E</u>	<u>Saunders</u>
<u>LPN-V-011-0063</u>	<u>Heldt Produce</u>	<u>45</u>	<u>SE1/4 of NW1/4 &amp; NE1/4 of SW1/4, S25, T14N, R9E</u>	<u>new well in NE1/4, SW1/4, S25, T14N, R9E</u>	<u>Saunders</u>

and as shown on the attached maps, with the additional condition that Scott Sukstorf and Norman Poppe become NRD certified by the January 10, 2011 Board meeting and to transfer 270 acres from the Platte Valley ranking region to the Shell Creek ranking region, and to transfer 142 acres from the Platte Valley ranking region to the Todd Valley ranking region. Motion carried on consent agenda.

**2. Well Permit Program**

**a. Well Permits Approved**

**Kavan made the motion, seconded by Pollard, to deny the 42 new additional irrigated acres without offset in the Prague restricted subarea for the field in the NW1/4, Section 36, T17N, R4E. Motion carried on consent agenda.**

**3. Cost-Share Programs**

**a. Irrigation Well Sample Kits - Update Given**

**b. Domestic Well Sample Kits - Update Given**

**4. LPNNRD Certification Classes - Update Given**

**5. Bellwood Phase II Area - Update Given**



6. Richland/Schuyler Phase II Area - Update Given

7. Phase II Fertilizer Reports - Update Given

8. Certifying Acres - Update Given

b. Chemigation - Update Given

c. Livestock Waste Permits - Update Given

**2. GROUND WATER PROGRAMS**

a. Decommissioned Well Program

1. Well Estimates - Update Given

2. Plugged Wells

Kavan made the motion, seconded by Pollard, to approve cost share payment to decommission the irrigation well for David Luckey for \$609.59. Motion carried on consent agenda.

b. LPNNRD Ground Water Studies

1. LPNNRD Platte River Ground Water Model - Update Given

2. Elkhorn Loup Model (ELM) - Update Given

3. Eastern Nebraska Water Resources Assessment (ENWRA)

4. Eastern Nebraska HEM Aquifer Mapping - Update Given

5. Farm Process Package of MODFLOW - Update Given

c. Ground Water Energy Levels - Update Given

**3. OTHER**

a. Newspaper Articles - Update Given

b. GMDA Annual Conference - Update Given

c. Equipment Purchase/Repairs - Update Given

d. Comments from the Public - Update Given

Kavan made the motion, seconded by Pollard, that the January LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

**D. PROJECTS COMMITTEE REPORT****1. SWCP REPORT****a. SWCP Applications Approvals**

**Kavan made the motion, seconded by Pollard, to approve the following SWCP**

**applications:**

**50%**

<b><u>Taylor Farms GP</u></b>	<b><u>Dodge Co.</u></b>	<b><u>Flow meter x 2</u></b>	<b><u>\$1,356.00</u></b>
-------------------------------	-------------------------	------------------------------	--------------------------

<b><u>Jeanette Schmid</u></b>	<b><u>Butler Co.</u></b>	<b><u>Flow meter</u></b>	<b><u>\$678.00</u></b>
-------------------------------	--------------------------	--------------------------	------------------------

<b><u>Michael Wolf</u></b>	<b><u>Boone Co.</u></b>	<b><u>Flow meter</u></b>	<b><u>\$678.00</u></b>
----------------------------	-------------------------	--------------------------	------------------------

**Motion carried on consent agenda (with Taylor abstaining).**

**b. SWCP Payments**

**Vrana made the motion, seconded by Pieke, to approve the following SWCP payments:**

			<b><u>Approved \$</u></b>	<b><u>Payment</u></b>
<b><u>10-C-21</u></b>	<b><u>Lyle Wurdeman</u></b>	<b><u>W/S Basins/tile</u></b>	<b><u>\$10,000.00</u></b>	<b><u>\$8,755.90</u></b>
<b><u>10-S-9</u></b>	<b><u>Jerry Newsham</u></b>	<b><u>Terraces/Tile</u></b>	<b><u>\$10,000.00</u></b>	<b><u>\$10,000.00</u></b>
<b><u>10-S-10</u></b>	<b><u>Janice Newsham</u></b>	<b><u>Terraces/Tile</u></b>	<b><u>\$10,000.00</u></b>	<b><u>\$10,000.00</u></b>
<b><u>10-B-31</u></b>	<b><u>Kathleen Pavel</u></b>	<b><u>Terraces/Tile</u></b>	<b><u>\$10,000.00</u></b>	<b><u>\$9,352.72</u></b>
<b><u>10-S-28</u></b>	<b><u>Willard Witte</u></b>	<b><u>Flow Meter</u></b>	<b><u>\$667.71</u></b>	<b><u>\$667.71</u></b>
<b><u>09-S-27</u></b>	<b><u>Chester Knuth</u></b>	<b><u>Flow Meter</u></b>	<b><u>\$667.71</u></b>	<b><u>\$667.71</u></b>
			<b><u>Total</u></b>	<b><u>\$39,444.04</u></b>

**Motion carried on consent agenda.**

**c. SWCP Cancellations - None****d. Sand/Duck Creek Approvals - None****e. Sand/Duck Creek Cost-Share Payment - None****f. Sand/Duck Cancellations - None****g. Sand/Duck - UNL Final Grant Report - Update Given****2. WATERSHEDS****a. Shell Creek****1. Shell Creek Improvement Group - Update Given****b. Wahoo Creek****1. Wahoo Creek Watershed Plan - Update Given****3. FSA , EQIP & CRP PLANS SIGNED**

**Kavan made the motion, seconded by Pollard, to approve the following signed CRP Contracts:**

<b><u>Date signed</u></b>	<b><u>County</u></b>	<b><u>Landowners Name</u></b>	<b><u>Legal</u></b>	<b><u>Acres</u></b>	<b><u>New/Rev.</u></b>	<b><u>Description</u></b>
<b><u>12/10/2010</u></b>	<b><u>Butler</u></b>	<b><u>Anton Divis</u></b>	<b><u>25-16-3</u></b>	<b><u>47.8</u></b>	<b><u>New</u></b>	<b><u>CRP Contract</u></b>
<b><u>12/14/2010</u></b>	<b><u>Butler</u></b>	<b><u>Frank Eller</u></b>	<b><u>34-16-2</u></b>	<b><u>29.2</u></b>	<b><u>New</u></b>	<b><u>CRP Contract</u></b>
<b><u>12/15/2010</u></b>	<b><u>Butler</u></b>	<b><u>Duane Svehla</u></b>	<b><u>32-17-4</u></b>	<b><u>5.7</u></b>	<b><u>New</u></b>	<b><u>CRP Contract</u></b>
<b><u>12/21/2010</u></b>	<b><u>Butler</u></b>	<b><u>Annette Mastny</u></b>	<b><u>18-16-3</u></b>	<b><u>5</u></b>	<b><u>New</u></b>	<b><u>CRP Contract</u></b>

<u>12/22/2010</u>	<u>Butler</u>	<u>Gary Brezina</u>	<u>2, 11-16-3</u>	<u>69.8</u>	<u>New</u>	<u>CRP Contract</u>
<u>12/22/2010</u>	<u>Butler</u>	<u>Gary Brezina</u>	<u>11-16-3</u>	<u>45.1</u>	<u>New</u>	<u>CRP Contract</u>
<u>12/22/2010</u>	<u>Butler</u>	<u>David Rech</u>	<u>11-16-4</u>	<u>13.3</u>	<u>New</u>	<u>CRP Contract</u>
<u>12/22/2010</u>	<u>Butler</u>	<u>David Rech</u>	<u>11-16-4</u>	<u>67.2</u>	<u>New</u>	<u>CRP Contract</u>
<u>12/29/2010</u>	<u>Butler</u>	<u>Ervin Schmidt Estate</u>	<u>17-16-4</u>	<u>11.5</u>	<u>New</u>	<u>CRP Contract</u>

Motion carried on consent agenda.

4. LOWER PLATTE RIVER CORRIDOR ALLIANCE

a. Monthly Report - Update Given

5. OTHER

a. Update on Army COE 205 Studies

1. South Fremont - Update Given

2. Schuyler 205 - Update Given

b. Update on David City NW Project - Update Given

c. Review Projects Financial Statement - Update Given

f. Fall Projects Tour - Update Given

6. SAND CREEK ENVIRONMENTAL RESTORATION PROJECT REPORT

a. Lake Wanahoo

This item was taken earlier in the meeting.

b. Sand/Duck Creek Upstream Structures - Update Given

7. WESTERN SARPY/CLEAR CREEK LEVEE REPORT

a. Project Update - Update Given

Kavan made the motion, seconded by Pollard, to accept and place on file the January Projects Committee Minutes. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

7a. Decommissioned Well Payment

Sabatka made the motion, seconded by Meduna, to approve the following decommissioned well payments:

Joel Bongers                      \$443.81

Ron Bartek                         \$375.00

Motion carried all members present voting aye.

7b. Variance Requests

Variance request by Michael Classen for expanded irrigated acres in the Upper Newman Grove subarea of Madison County. Mr. Classen is requesting a variance in the Limited Water Development area of the LPNDRD to irrigate 100 new acres. Sabatka made the motion,

**seconded by Meduna, to approve the variance request LPN-V-011-0064 for Mr. Michael Classen for 100 new irrigated acres in the SE 1/4, Section 28, T21N, R4W, Madison County with ground water from an existing high capacity well in the SE1/4, Section 28, T21N, R4W, Madison County and to transfer 100 acres from the Platte Valley ranking region to the Shell Creek ranking region. Motion carried all members present voting aye.**

**8. BILLS TO BE APPROVED**

**Meduna made the motion, seconded by Casey, that all bills be approved and warrants be drawn in payment of same. Motion carried all members present voting aye.**

**9. CONSENT AGENDA ADOPTION**

**Kavan made the motion, seconded by Pollard, to approve the January consent agenda. Motion carried all members present voting aye. (With Taylor abstaining on item 6.D.1.a.)**

**10. COMMENTS FROM DIRECTORS/GUESTS**

**11. MEETING ESTABLISHMENT AND ADJOURNMENT**

The February Board of Directors Meeting will be held on Monday, February 14, 2011, 5:30 p.m.

Meeting adjourned at 4:15 p.m. \_\_\_\_\_

Discussion on all agenda items that have "Update Given" can be found in corresponding Committee Minutes.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on January 13, 2011, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

\_\_\_\_\_  
Robert Hilger, Secretary