

LOWER PLATTE NORTH NRD MINUTES
BOARD MEETING
JUNE 12, 2006

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 7:00 p.m. at Lower Platte North NRD Office, Wahoo, NE on Monday, June 12, 2006.

1. NOTICE OF MEETING

Public notification was made in area newspapers no later than June 1, 2006. Meeting notification and agendas were also provided.

2. ROLL CALL - INTRODUCTIONS

DIRECTORS PRESENT AND CONSTITUTING A QUORUM:

Bailey	Bull	Eden
Hannah	Hilger	Holstine
Jedlicka (arrived 7:30)	Johnson	Kavan
Koertner	Mastny (arrived 7:11)	Meduna
Pieke	Reitmayer	Saalfeld (arrived 7:02)
Sabatka	Johannes	

DIRECTORS ABSENT

Alm	Schmid
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STAFF AND GUESTS:

Miyoshi	Mountford	Breunig
Murren	Angle	

Sign in sheet attached to original minutes

3. APPROVAL OF AGENDA

4. COMMENTS - ADVISORS/GUESTS/DIRECTORS

a. Guest Comments

b. NRCS Report

Soncksen was present to give the NRCS Report.

c. NARD Report

Johnson reported that the NARD Board Meeting is Monday, June 19th and the Basin Tour is June 19-21.

d. Managers Report

Manager Miyoshi reviewed his written report.

e. Education Program

Dan Leininger from Upper Big Blue NRD gave a presentation on the Irrigation Water Conservation Demonstration Project they have in their District.

5. APPROVAL OF MINUTES

Reitmajer made the motion, seconded by Saalfeld, to approve minutes from the May 8, 2006 Board Meeting. Motion carried on consent agenda.

6. REPORT OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE REPORT

1. Meetings

a. Pending

UNL Water Tour - June 18-20

Reitmajer made the motion, seconded by Saalfeld, to authorize any staff or Directors to attend the UNL Water Tour, July 18-20. Motion carried on consent agenda.

2. Management Items

a. Directors Absence - None

b. Lower Platte River Corridor Alliance - Update Given

c. Bob Weaver Bill

Reitmajer made the motion, seconded by Saalfeld, to approve the Weaver bill for April in the amount of \$1,633.34. Motion carried on consent agenda.

d. Fennemore-Craig Change - Update Given

e. Piping Plover - Update Given

f. Ground Water Coalition - Update Given

g. Director Per Diem - Update Given

h. June Education Program - Update Given

3. Equipment - None

4. Personnel - None

a. Health Insurance - Update Given

b. Personnel Sub-Committee

Rural Water Systems Operator

Job Description

Reitmajer made the motion, seconded by Saalfeld, to approve the Rural Water System Operator Job Description as attached to the Personnel Sub-Committee Minutes. Motion carried on consent agenda.

Salary Survey Number - Index Source Code

Reitmayer made the motion, seconded by Saalfeld, to add a new job title Rural Water Systems Operator and tie the job description to State Salary Code of 51-8031 which sets the salary range. Motion carried on consent agenda.

Allocation of Staff Hours

Reitmayer made the motion, seconded by Saalfeld, to review Barlean's time sheet every two weeks and pay him on actual time spent on each category. It was further recommended to split Gottschalk's time 50% Projects and 50% Water and Murren's time 80% Sand Creek and 20% Projects. Motion carried on consent agenda.

Review 2006 Evaluations

Reitmayer made the motion, seconded by Saalfeld, to approve the 2006 Personnel Evaluations and instruct Management to make adjustments to reflect rating differences between Supervisors. These adjustments will result in a matrix shift for one employee. Motion carried on consent agenda.

FY '07 Salary Adjustments

Holstine made the motion, seconded by Mastny, to budget \$864,783 for F.Y. '07 salaries which is a \$15,053 increase over F.Y. '06. This will reflect 4.2% for COLA plus 0.3% for salary increases after placement on the matrix. No individual employee is allowed an increase greater than 7%. Motion carried all members present voting aye.

5. Finance

a. April Financial Statements

Reitmayer made the motion, seconded by Saalfeld, to approve the April Financial Statements as distributed to Directors. Motion carried all members present voting aye.

b. Approval of Managers Expenses

Reitmayer made the motion, seconded by Saalfeld, to approve the Managers expenses as attached to the Executive Committee Agenda. Motion carried all members present voting aye.

c. Accounts Receivable Over 90 Days

One receivable over 90 days is currently out which is from a partnering agency.

d. Amended Payroll Returns

Reitmayer made the motion, seconded by Saalfeld, that the District pay \$4,846.26 to the Internal Revenue Service for the amended payroll returns for years 2003 and 2004. Motion carried all members present voting aye.

Reitmayer made the motion, seconded by Saalfeld, that the June LPNRRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.

B. EDUCATION, OPERATION & RURAL WATER COMMITTEE REPORT

1. WHIP/WILD NE REPORT

a. Payments

Reitmayer made the motion, seconded by Saalfeld, to approve a Wildlife Habitat contract payment for Scott Mueller, Platte County, \$2,352.00. Motion carried on consent agenda.

2. OPERATION AND MAINTENANCE

a. Operation and Maintenance - Report Given

b. Conservation Reserve Enhancement Program - Report Given

c. South Fremont 205 Study - Report Given

d. Equipment

Reitmayer made the motion, seconded Saalfeld, to approve the purchase of a John Deere 6' shredder from Platte Valley Equipment for \$1,100. Motion carried on consent agenda.

e. Rawhide Ditch 8

Reitmayer made the motion, seconded by Meduna, to approve the final payment of \$2,664 to Schutt Construction for the completion of the Rawhide Ditch 8 cleaning. Motion carried all members present voting aye.

f. Conservation Tree Program - Report Given

g. Budget Summary - Report Given

3. ROCK AND JETTY

a. Payment Requests

Reitmayer made the motion, seconded by Saalfeld, to pay Joe Cunningham, \$720 (which is 50%) and Bob Diers, \$2,018.75 for maintenance work accomplished on the Elkhorn River in Dodge County pending staff inspection. Motion carried on consent agenda.

Reitmayer made the motion, seconded by Saalfeld, to make end of the fiscal year payments to cooperators who over spent on their projects this past year, getting them to 50%, Larry Karel, Colfax, \$205 and Mary Baker/Kemp Trust, Colfax, \$112.50. Motion carried on consent agenda.

Reitmayer made the motion, seconded by Saalfeld, to cost-share at 50% (\$2,032.50) on Charles Folsom's jetty project on the Elkhorn River pending staff inspection. Motion carried on consent agenda.

b. New Application

The annual letter has been mailed to all cooperators.

4. EROSION & SEDIMENT RULES & REGULATIONS

NRCS has developed a waterway plan for the Schaper property next to the Timbercrest Housing area at Yutan. The plan has been sent to both the landowner and tenant.

5. INFORMATION & EDUCATION

a. Education

1. Spring Conservation Sensation - Update Given

2. Geo-cacheing - Update Given

3. Youth Fishing Training - Update Given

4. National Land Judging - Update Given

b. Information

1. Viaduct - Update Given

2. Water Conservation Brochure - Update Given

3. Weather Station - Update Given

6. RURAL WATER ACTIVITIES

a. Abie/Linwood

Reitmayer made the motion, seconded by Saalfeld, to have the Board Chairperson sign a contract with JEO Consulting Group, Inc. to complete a rural survey along the proposed Bruno to Linwood waterline for the contracted amount of \$3,000. Motion carried on consent agenda.

b. Bruno/David City Rural Water - Report Given

c. Colon/Wahoo Rural Water System

Reitmayer made the motion, seconded by Saalfeld, to ratify the signing of the First Amendment to the Water Purchase Contract with Wahoo. Motion carried on consent agenda.

d. Richland/Columbus Rural Water System - Report Given

e. Cedar Bluffs - Report Given

f. Bellwood - Report Given

g. Interlocal Agreement with Fire District's

Reitmajer made the motion, seconded by Saalfeld, to approve the Interlocal Agreement with Fire District and authorize the Board Chair to sign said Agreement with each fire district who wishes to use the LPNNRD Rural Water Line for fire protection. Motion carried on consent agenda.

Reitmajer made the motion, seconded by Saalfeld, that the June LPNNRD Education, Operations and Rural Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. REGULATORY

a. GROUNDWATER MANAGEMENT AREA

1. Well Permits

The total number approved permits for 2006 is 39.

2. Cost-Share Programs Reports

a. Irrigation Well Sample Kits - Update Given

b. Domestic Well Sample Kits - Update Given

3. Nitrogen Certification - Update Given

4. Bellwood Phase II Area - Update Given

5. Richland/Schuyler Phase II Area - Update Given

6. Ground Water Management Area

Reitmajer made the motion, seconded by Saalfeld, to approve funding to place a newspaper ad in all area newspapers urging water conservation this summer. Motion carried on consent agenda.

b. Chemigation - Update Given

c. Livestock Waste

1. Livestock Permits - Update Given

2. GROUND WATER PROGRAMS

a. Decommissioned Well Program

1. Well Estimates - Update Given

2. Plugged Wells

Reitmajer made the motion, seconded by Saalfeld, to approve cost share payment to decommission the three domestic wells and one irrigation well for David Pieke for a total of \$857.91, an irrigation well for Ralph Pieke for \$632.75, and two

irrigation wells for Dean Novak for a total of \$696.30. Motion carried on consent agenda.

b. Ground Water Quality

1. Columbus Area Aquifer Study - Update Given

2. Statewide Network - Update Given

3. Todd Valley Intensive Sampling - Update Given

c. Ground Water Quantity

1. LPNNRD Ground Water Energy Levels - Update Given

2. Swedeburg Area - Update Given

d. LPNNRD Monitoring Wells - Update Given

e. Former Ordnance Plant Mead - Update Given

f. MUD - Update Given

g. Star Breeding Monitoring Wells - Update Given

3. SURFACE WATER PROGRAMS

a. Fremont State Lakes - Update Given

b. Toxic Algae - Update Given

4. OTHER

a. Water Program Budget

Saalfeld made the motion, seconded by Pieke, to approve funding of \$16,500 for the purchase of In-situ data loggers and related equipment, an electric line, two new pH-Conductivity meters for ground water quality sampling and related laboratory supplies. Motion carried all members present voting aye.

b. Summer Inters - Update Given

c. Spring Conservation Sensation - Update Given

d. GMDA Summer Session - Update Given

e. Comments from the Public - Update Given

Reitmajer made the motion, seconded by Saalfeld, that the June LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

D. PROJECTS COMMITTEE REPORT

1. SWCP REPORT

a. SWCP Cancellations

Reitmajer made the motion, seconded by Saalfeld, to cancel the following SWCP Summer application:

06-S-23 Charles Proskovec \$10,000

Motion carried on consent agenda.

b. SWCP Applications

Reitmajer made the motion, seconded by Saalfeld, to approve the following SWCP Summer re-applications:

Rose Jambor Re-Application of Planned Grazing 05-B-11 \$3,752

Motion carried on consent agenda.

Reitmajer made the motion, seconded by Saalfeld, to table a decision on the Dan Wolfe project Colfax County until the Committee has a better feel for available Fall SWCP funds. Motion carried on consent agenda.

c. SWCP Tree/Shrub Approvals

Reitmajer made the motion, seconded by Saalfeld, to approve the following SWCP Tree payments:

Lonnie Kitt \$ 600.00

Phil Buhman \$ 254.25

Tammy Ferguson \$ 150.00

Roger Nieveen \$ 226.50

Lyle Jesse \$ 300.75

Sheila Marvin \$ 207.00

TOTAL: \$1,738.50

Motion carried on consent agenda.

d. SWCP Payments - None

e. Duck Creek Approvals

Reitmajer made the motion, seconded by Saalfeld, to approve the following Duck Creek Grant application:

Michael Pabian/Richard Shimerka (EQIP) \$ 1,349.79

Motion carried on consent agenda.

f. Duck Creek Payments

Reitmajer made the motion, seconded by Saalfeld, to approve the following Duck Creek grant payment:

Robert Murray Tile & Terraces \$3,315.32

Motion carried on consent agenda.

Johnson made the motion, seconded by Pieke, to approve payment to UNL for Information and Education work completed in the Duck Creek Watershed in the amount of \$6,062.48. Motion carried all members present voting aye.

g. Transfer of FY 06 Unused Shell Creek Land Treatment into Shell Creek Sinking Fund
Reitmayer made the motion, seconded by Saalfeld, to approve transferring the remaining balance in Shell Creek Watershed budget to the Shell Creek Watershed Sinking Fund.
Motion carried all members present voting aye.

2. WATERSHEDS

None

3. FSA , EQIP & CRP PLANS SIGNED

None

4. LOCALLY LED LANDOWNER GROUPS

a. Shell Creek Improvement Group

Johnson made the motion, seconded by Saalfeld, to approve a small dam application for Donald Koenig, located in the Shell Creek watershed, and to use Shell Creek Sinking funds for this project in the amount of \$6,299.22. Motion carried all members present voting aye.

5. OTHER

a. Preliminary Review of Project Budget - Update Given

b. Schuyler Drainage Project - Update Given

c. David City Water Reuse Project

Hannah made the motion, seconded by Sabatka, to approve scheduled payment to David City in the amount of \$ 2,900.00 for the David City Water Reuse Project.
Motion carried.

AYE: Bailey, Bull, Eden Hannah, Hilger, Holstine, Johnson, Kavan, Koertner, Mastny, Meduna, Reitmayer, Saalfeld, Sabatka, Johannes

NAY: Jedlicka, Pieke

d. Update on Army COE 205 Studies

1. South Fremont 205 - Update Given

2. Schuyler 205 - Update Given

3. North Bend 205 - Update Given

6. LAKE WANAHOO REPORT

Land Note Interest

Johnson made the motion, seconded by Saalfeld, to declare an emergency item to pay the land interest on the Sand Creek Project in the amount of \$184,909.25 and use the funds from the NPAIT account for payment. It was further recommended to extend the Sand Creek Project land note until October 1, 2006. Motion carried.

AYE: Bailey, Bull, Eden Hannah, Hilger, Holstine, Jedlicka, Johnson, Kavan, Koertner, Mastny, Meduna, Pieke, Reitmajer, Saalfeld, Johannes

ABSTAIN: Sabatka

7. WESTERN SARPY/CLEAR CREEK LEVEE REPORT - Update Given

Reitmajer made the motion, seconded by Saalfeld, to accept and place on file the June Projects Committee Minutes. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

7a. Colon Rural Water Project Grant

Sabatka made the motion, seconded by Meduna, to approve and accept an additional \$84,000 construction grant from USDA Rural Development for the Colon Rural Water Project and authorize the General Manager to certify and sign necessary USDA documents to secure these funds. Motion carried all members present voting aye.

7b. Advertise for bids Haying Czechland and Homestead Lakes

Sabatka made the motion, seconded by Meduna, to advertise for bids to hay approximately 50 acres at Czechland and 18 acres at Homestead Lakes. Motion carried all members present voting aye.

7c. Duck Creek Grant Approval and Payment

Item withdrawn from agenda.

7d. Bruno Rural Water Payments

Sabatka made the motion, seconded by Meduna, to approve the following Bruno Rural Water Payments:

<u>Rutjens Construction</u>	<u>\$161,571.33</u>
<u>JEO</u>	<u>\$3,974.00</u>

Motion carried all members present voting aye.

7e. HBE Annual Audit Confirmation

Sabatka made the motion, seconded by Meduna, to authorize General Manager to sign audit confirmation letter with HBE at a cost not to exceed \$8,300. Motion carried all members present voting aye.

7f. SWCP Payment - Trees

Sabatka made the motion, seconded by Meduna, to approve the following SWCP payment:

Jeff Schmid Trees \$150.75

Motion carried all members present voting aye.

7g. Well Abandonment Payment

Item withdrawn from agenda.

8. BILLS TO BE APPROVED

Jedlicka made the motion, seconded by Koertner, that all bills be approved and warrants be drawn in payment of same. Motion carried all members present voting aye.

9. CONSENT AGENDA ADOPTION

Reitmajer made the motion, seconded by Saalfeld, to approve the June consent agenda as amended. Motion carried.

AYE: Bailey, Bull, Eden Hannah, Hilger, Holstine, Jedlicka, Johnson, Kavan, Koertner, Mastny, Meduna, Reitmajer, Saalfeld, Sabatka, Johannes

ABSTAIN: Pieke

10. COMMENTS FROM DIRECTORS/GUESTS

11. MEETING ESTABLISHMENT AND ADJOURNMENT

The July Board of Directors Meeting will be held on Monday, July 10, 2006, 7:00 p.m. Lower Platte North NRD Office.

Meeting adjourned at 9:45 p.m.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on June 12, 2006, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

Ted Bailey, Secretary