

**LOWER PLATTE NORTH NRD MINUTES
BOARD MEETING
June 12, 2017**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 6:00 p.m. at Lower Platte North NRD Office, Wahoo, NE on Monday, June 12, 2017.

1. NOTICE OF MEETING

The advanced notice of our June 12, 2017 board meeting was published on June 1, 2017 in the Banner Press, Columbus Telegram, Fremont Tribune, Schuyler Sun and Wahoo Newspaper.

Chair Birkel informed those present that a copy of the "Open Meeting Act" is posted for public viewing.

Pledge of Allegiance

2. ROLL CALL - INTRODUCTIONS

DIRECTORS PRESENT AND CONSTITUTING A QUORUM:

| | | |
|---------|-------------------------|-----------|
| Bailey | Clausen | Feala |
| Folsom | Gibney | Hannah |
| Hilger | Kavan (arrived 7:21 pm) | McDermott |
| Meduna | Olson | Pollard |
| Ruzicka | Saalfeld | Sabatka |
| Seier | Sobota | Veskerna |
| Birkel | | |

DIRECTORS ABSENT

STAFF AND GUESTS:

| | | |
|----------|------------|---------|
| Miyoshi | Breunig | Heimann |
| Andersen | Gottschalk | |

Legal Counsel Lausterer

Sign in sheet attached to original minutes.

3. APPROVAL OF AGENDA

4. COMMENTS - ADVISORS/GUESTS/DIRECTORS

a. Guest Comments

b. NRCS Report

Mark Walkenhorst was present to give the NRCS Report.

c. NARD Report

Hilger gave the NARD Report.

d. NRC Report

None

e. Managers Report

Manager Miyoshi reviewed his written report.

f. Education Program - None

5. APPROVAL OF MINUTES

Sobota made the motion, seconded by Feala, to approve the minutes from the May 8, 2017 Board Meeting. Motion carried on consent agenda.

Item 6.B.3.a. was taken at this time:

Lake Wanahoo Lake Level

Meduna made the motion, seconded by Ruzicka, to reconsider the previous May 8th Board vote on approving the FYRA Lake Level Management Plan because the vote was tie (7-7) and the absence of five Board Members. Motion carried.

AYE: Bailey, Clausen, Feala, Folsom, Gibney, Hilger, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Sabatka, Seier, Sobota, Veskerna, Birkel

NAY: Hannah

Clausen made the motion, seconded by McDermott, to accept the FYRA Engineering contract of \$21,970 to develop a Lake Wanahoo Lake Level and weather monitoring plan including a cost estimate for numerous stream monitoring gauges on area creeks. Motion carried.

AYE: Bailey, Clausen, Feala, Folsom, Gibney, Hannah, Hilger, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Seier, Sobota, Veskerna, Birkel

NAY: Sabatka

Director Kavan arrived.

Item 6.D.4 was taken at this time:

Lower Platte River Corridor Alliance

LPSNRD Assistant General Manager Dave Potter was present to review the LPRCA draft Interlocal Agreement. At the May Board Meeting, this item was not voted on until more Board members could be present. This draft outlines how LPSNRD, PMRNRD and LPNDRD would continue to work together as the primary local LPRCA partners. This agreement identifies details on how each NRD will be actively involved in providing direction and funding to the Alliance. Each NRD will be in control of what projects and programs that they want or do not want to participate in. McDermott made the motion, seconded by Ruzicka, to not participate and drop out of the Lower Platte River Corridor Alliance. Motion carried.

AYE: Bailey, Clausen, Hilger, Kavan, McDermott, Meduna, Pollard, Ruzicka, Sabatka, Sobota, Veskerna

NAY: Feala, Folsom, Gibney, Hannah, Olson, Saalfeld, Seier, Birkel

6. REPORT OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE REPORT

1. UNFINISHED BUSINESS

a. Off Site Table Concerns Near Sand Creek – Update Given

2. Meetings

a. Pending

b. Reports

1. GMDA Summer Meeting Report - Update Given

3. Management Items

a. Director Absences

Sobota made the motion, seconded by Feala, to approve absence request from the May Board Meeting for Bailey, McDermott, Meduna, Saalfeld and Sobota. Motion carried on consent agenda.

b. Monthly Education Program – Update Given

c. FY18 Medical and Dental Rate – Update Given

d. Motion to Reconsider a Vote

Sobota made the motion, seconded by Ruzicka, to amend the “Lower Platte North NRD Policy and Procedures” by adding a section for “Reconsider a Vote” as attached to the Executive Committee Minutes.

Clausen moved to amend the main motion, seconded by Saalfeld, to require a 2/3 majority vote for a “Motion to Reconsider” to be approved. Amendment carried.

AYE: Bailey, Clausen, Feala, Hannah, Hilger, Kavan, McDermott, Meduna, Pollard, Ruzicka, Saalfeld, Sabatka, Sobota, Veskerna, Birkel

NAY: Folsom, Gibney, Olson, Seier

The amended motion was now voted on:

Sobota made the motion, seconded by Ruzicka, to amend the “Lower Platte North NRD Policy and Procedures” by adding a section for “Reconsider a Vote” with a 2/3 majority required for the “Reconsideration” to pass. Motion carried.

AYE: Bailey, Clausen, Feala, Folsom, Hannah, Hilger, Kavan, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Sabatka, Seier, Sobota, Veskerna, Birkel

NAY: Gibney

e. Water Strategies Monthly Report and Bill

Sobota made the motion, seconded by Feala, to approve the monthly bill from Water Strategies for \$4,500 and bill Papio and Lower Platte South NRD’s for their share. Motion carried on consent agenda.

4. Equipment - None

5. Personnel

a. Overview of Current Personnel

Saalfeld made the motion, seconded by Pollard, to hire Will Brueggemann to fill our Water Technician position at the salary recommended by management, to begin work on July 10, 2017. Motion carried all members present voting aye.

b. Salary Ranges for FY18

Ruzicka made the motion, seconded by Feala, to approve the FY18 salary ranges that includes results from the current State Salary Survey, that the General Manager and Assistant Manager ranges be frozen at their 2017 levels, that Job Code 17.3025 be added for the Water Technician position and that midpoint adjustments be limited to no more than 10% change up or down. Motion carried all members present voting aye.

c. Performance Appraisals

Meduna made the motion, seconded by Saalfeld, to accept the Staff Performance Appraisals as prepared by their supervisor and reviewed by management. Motion carried all members present voting aye.

d. Consumer Price Index – Update Given

e. FY18 Salary Adjustment

Olson made the motion, seconded by Meduna, to approve a 2.2% base salary increase for all employees, that step increases by awarded to four employees; Chris Poole from Step 2 to Step 3, Duke Dokulil from Step 1 to Step 2, Bret Schomer from Step 1 to Step 2 and that all increases be limited to a maximum change of 7% with the exception of employees with a change of job title and job code (Benal). Motion carried all members present voting aye.

6. Finance

a. Selection of Annual Auditing Firm

McDermott made the motion, seconded by Clausen, to enter into a three-year contract with Almquist, Maltzahn, Galloway, & Luth from Grand Island to perform the LPNNRD Annual Audit for the next three fiscal years and authorize the Board Chair to sign the agreement as attached to the Executive Committee Minutes. Motion carried all members present voting aye.

b. Approval of Financial Reports

Hannah made the motion, seconded by Ruzicka, to approve the March and April Financial Statements as distributed to all board members. Motion carried all members present voting aye.

c. HBE Payment

McDermott made the motion, seconded by Ruzicka, to make payment to HBE in the amount of \$15,900 as shown on the invoice attached to the Executive Committee Minutes. Motion carried all members present voting aye.

d. Approval of Managers Expenses

Sobota made the motion, seconded by Feala, to approve Manager Miyoshi's time and expense sheets as attached to the Executive Committee Minutes. Motion carried on consent agenda.

e. Accounts over 90 Days – Update Given

Sobota made the motion, seconded by Feala, that the June LPNNRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.

B. OPERATIONS, EDUCATION & RURAL WATER COMMITTEE REPORT

1. UNFINISHED BUSINESS

2. WILD NE/CREP REPORT

Sobota made the motion, seconded by Feala, to pay Larry Bruhn \$77.08 for his final CREP contract payment. Motion carried on consent agenda.

3. OPERATION AND MAINTENANCE & OTHER ITEMS

a. Lake Wanahoo Lake Level – This item was taken earlier

b. Lake Wanahoo SRA – Update Given

c. Wanahoo & Czechland Haying

Sobota made the motion, seconded by Feala, to advertise for haying portions of the Wanahoo Wildlife areas and Czechland and ask that the bids be by the ton. Motion carried on consent agenda.

d. Fremont GI Study – Update Given

e. Rawhide Land Partnership Paul Gifford Box Culvert – Update Given

f. Rawhide Ditch 10 Homeowners – Update Given

g. Clear Creek Levee Inspection – Update Given

4. ROCK AND JETTY – Update Given

5. EROSION & SEDIMENT RULES & REGULATIONS

6. INFORMATION & EDUCATION

a. Information

1. Radio and Web Ads – Update Given

2. Recognition Banquet – Update Given

b. Education

1. Fertig Prairie

Hannah made the motion, seconded by Saalfeld, to make payment to the Wachiska Audubon Society in the amount of \$8,839.50 to assist in their purchase of the Fertig Prairie as previously pledged. Motion carried all members present voting aye.

c. Computer – None

7. RURAL WATER SYSTEMS

a. Colon

Sobota made the motion, seconded by Feala, to approve payment of \$575 to City of Wahoo for new 1” connection to Colon Rural Water System. Motion carried on consent agenda.

b. Bruno

Sobota made the motion, seconded by Feala, to return the \$100 rural water interest deposit to 17 individual for Bruno Rural Water System as listed in the O-E-RW Minutes totaling \$1,700. Motion carried on consent agenda.

c. Other – None

Sobota made the motion, seconded by Feala, that the June LPNNRD Operations, Education and Rural Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. UNFINISHED BUSINESS

a. Aquifer Risk Map

2. REGULATORY

a. Items for Water Committee

b. Groundwater Management Area

- 1. Irrigated Acres for 2016 in the HCA And NHCA – None**
 - 2. Variance Requests in the Hydrological Connected Area – None**
 - 3. Variance Requests in the Non-Hydrological Connected Area – None**
 - 4. Variance Requests in the Restricted Development Areas – None**
 - 5. Well Permit Program – Update Given**
 - 6. Irrigation Runoff Complaint – None**
 - 7. Well Interference Complaints – None**
 - 8. Potential Violation of Expanded Irrigation – None**
 - 9. Special Quantity Sub-Areas – Update Given**
 - 10. Lower Platte River Basin Water Management Plan Coalition – Update Given**
 - 11. Cost-Share Programs**
 - a. Irrigation Well Sample Kits – Update Given**
 - b. Nebraska Agricultural Water Management Network (NAWMN) - None**
 - c. Flow Meter Maintenance Program – Update Given**
 - d. Flow Meter Cost Share in SQS #2**
 - 1. Flow Meter Cost-Share Program - Update Given**
 - 12. Bellwood Phase 2 Area – None**
 - 13. Richland - Schuyler Phase 2 Area – None**
 - 14. Richland - Schuyler Phase 3 Area – None**
 - 15. LPNRND Operator Certification**
 - a. Certification Classes – Update Given**
 - 16. Certifying Acres in Saunders and Dodge Counties – Update Given**
- c. Chemigation – Update Given**
- d. Livestock Waste Permits – Update Given**

e. Groundwater Rules and Regulations – Update Given

3. GROUND WATER PROGRAMS

a. Decommissioned Well Program

1. Well Estimates – None

2. Plugged Wells – None

b. LPNNRD Ground Water Studies

1. Elkhorn Loup Model (ELM) – Update Given

2. Eastern Nebraska Water Resources Assessment (ENWRA) – Update Given

3. Platte and Elkhorn River Valley Integrated Water Monitoring – None

4. Lower Platte River Consortium

Ruzicka made the motion, seconded by Pollard, to approve payment of \$13,000 to Lower Platte South NRD for LPNNRD’s annual contribution (2 year \$26,000) to the Lower Platte River Consortium. Motion carried all members present voting aye.

c. New Monitoring Wells – Update Given

d. Ground Water Energy Levels – None

e. Ground Water Quality Sampling – None

f. Former Ordnance Plant Near Mead – Update Given

4. SURFACE WATER PROGRAMS

a. State Lakes – Update Given

b. USGS Water Quality Monitoring on Shell Creek – None

5. OTHER

a. CMAT Conjunctive Management Analysis Tool

Olson made the motion, seconded by Hannah, to approve participation in CMAT (Conjunctive Management Analysis Tool) and budget \$19,150 (2-Year Commitment of \$38,300) for LPNNRD to be a partner in the development of the analysis tool. Motion carried all members present voting aye.

b. Master Database and Monitoring Equipment

Olson made the motion, seconded by Meduna, to approve the \$36,000 Master Database proposal for budgeting purposes that will develop field apps for staff’s tablet/laptops. Motion carried all members present voting aye.

c. Water Programs Budget FY17-18 – Update Given

d. GMDA Annual Conference – Update Given

e. Comments from the Public – Update Given

Sobota made the motion, seconded by Feala, that the June LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

D. PROJECTS COMMITTEE REPORT

1. UNFINISHED BUSINESS

Lower Platte River Corridor Alliance

Sobota made the motion, seconded by Feala, to move the tabled consideration of the LPRCA Interlocal Agreement off the table for full Board consideration. Motion carried on consent agenda.

2. SWCP REPORT

a. SWCP Application Approvals

Ruzicka made the motion, seconded by McDermott, to approve \$22,000 of LPNNRD assistance toward the construction of the Mike Chvatal dam. Motion carried all members present voting aye.

b. SWCP Payments

Sobota made the motion, seconded by Feala, to approve two SWCP cost-share payments as listed in the Projects Committee Minutes for a total of \$6,927.76. Motion carried on consent agenda.

c. SWCP Cancellations – None

d. Wahoo Creek Cost-Share Approvals - None

3. WATERSHEDS

a. Shell Creek Watershed

1. Shell Creek Watershed Environmental Enhancement Plan Implementation – Update Given

b. Wahoo Creek Watershed

1. Wahoo Creek RCPP Dam Sites 26 and 27 – Update Given

2. Wahoo Creek Watershed Water Quality Plan Phase II – Update Given

4. LOWER PLATTE RIVER CORRIDOR ALLIANCE

a. Monthly Report – Update Given

b. LPRCA Draft Interlocal Agreement – This item was taken earlier

c. LPRCA Planning Retreat Information – Update Given

5. OTHER

a. Platte Center Request for Elm Creek Bank Stabilization Project Assistance

Sobota made the motion, seconded by Feala, to approve 50% assistance up to \$11,912.60 assistance for Platte Center's next phase of their Elm Creek Bank Stabilization Project and include this amount in our FY 2018 Budget. Motion carried on consent agenda.

b. Army COE 205 Studies

1. Fremont GI Study – Update Given

2. Schuyler 205 – Update Given

a. Schuyler Shell Creek Levee Annual Payment Request

Ruzicka made the motion, seconded by Meduna, to approve payment of \$125,000 to the City of Schuyler for the Schuyler Levee Project as outlined in the May 8, 2017 Board approved Interlocal Agreement. Motion carried all members present voting aye.

b. Shell Creek Levee Operation/Maintenance Interlocal Agreement with City of Schuyler-Update Given

c. Shell Creek Landowner Levee Project Update – Update Given

d. First Draft FY 2018 Projects Budget – Update Given

e. Sand Creek Annual Loan Payment and Interest Payment to Union Bank

Clausen made the motion, seconded by Meduna, to approve our Sand Creek project annual loan payment of \$412,925 and the semi-annual interest payment of \$15,545.45 to Union Bank as attached to the Projects Committee Minutes. Motion carried all members present voting aye.

f. Hazard Mitigation Plan Update – FEMA Grant Application – Update Given

6. Western Sarp/Clear Creek Levee Report – Update Given

Sobota made the motion, seconded by Feala, that the June LPNDRD Projects Committee Minutes be received and placed on file. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

a. NSWCP Payments

McDermott made the motion, seconded by Hannah, to approve the following two NSWCP cost-share payments totaling \$21,406.55:

| | | | |
|---------------|-----------------------------|--------------------|-----------------------------|
| <u>16-D-3</u> | <u>Vering Feedyard, LLC</u> | <u>\$12,500.00</u> | <u>Terraces/Tile/Basins</u> |
| <u>16-B-6</u> | <u>Bonita Jisa</u> | <u>\$8,906.55</u> | <u>Terraces/Tile</u> |

Motion carried all members present voting aye.

b. SWCP Cancellations

McDermott made the motion, seconded by Hannah, to cancel two NSWCP contracts totaling \$14,248.25 as listed.

| | | | |
|---------------|-------------------------------|--------------------|----------------------|
| <u>16-S-4</u> | <u>Paseka Family Rev. Tr.</u> | <u>\$1,748.25</u> | <u>Terraces/Tile</u> |
| <u>16-B-7</u> | <u>Laverne Kucera</u> | <u>\$12,500.00</u> | <u>Terraces/Tile</u> |

Motion carried all members present voting aye.

c. Keep Fremont Beautiful Annual Contribution

Veskerna made the motion, seconded by Hannah, to contribute \$500 to the Keep Fremont Beautiful campaign. Motion carried all members present voting aye.

8. BILLS TO BE APPROVED

McDermott made the motion, seconded by Saalfeld, that all bills be approved and warrants be drawn in payment of the same. Motion carried all member present voting aye.

9. CONSENT AGENDA ADOPTION

Sobota made the motion, seconded by Feala, to approve the June Consent Agenda. Motion carried all members present voting aye, (with Gibney abstaining on item 6.B.7.a.).

10. COMMENTS FROM DIRECTORS/GUESTS

11. MEETING ESTABLISHMENT AND ADJOURNMENT

The July Directors Meeting will be held on Monday, July 10, 2017, 6:00 p.m. Meeting adjourned at 8:44 p.m.

Discussion on all agenda items that have "Update Given" can be found in corresponding Committee Minutes.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on June 12, 2017, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

Bob Clausen, Secretary