

**LOWER PLATTE NORTH NRD MINUTES  
BOARD MEETING  
JUNE 14, 1999**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 7:00 p.m. at the Lower Platte North NRD Office, Wahoo, NE on Monday, June 14, 1999.

**1. NOTICE OF MEETING**

Public notification was made in area newspapers no later than June 1, 1999. Meeting notification and agendas were also provided.

**2. ROLL CALL - INTRODUCTIONS**

**DIRECTORS PRESENT AND CONSTITUTING A QUORUM:**

Bull	Daufeldt	Grueber (arrived 7:27)
Jedlicka (arrived 8:15)	Johannes	Johnson
Kavan (arrived 7:30)	Lallman	Langemeier
Mastny (arrived 7:06)	Nelson	McDermott
Saalfeld (arrived 7:13)	Sabata	Sabatka
Sendgraff	Shelso	Wilke (left 10:40)

**DIRECTORS ABSENT**

Bailey

**STAFF AND GUESTS:**

Miyoshi	Mountford	Breunig
Thompson	Murren	
Lisa Brichacek, Wahoo Newspaper		Joseph Koenig, Yutan
Grant Porter, Saunders County Attorney		Mike Cronican, Memphis
Bill Petersen, David City		Stan Barnes, Ashland
Ken Kunch, Prague		Willard Jacobs, Yutan
Charlie Buckley, Wann		Harlan Riecken, Ashland
Viola Buckley, Wann		Marvin Riecken, Ashland
Bob Gottschalk, Wahoo		Donald Veskerna, Ashland
Taylor Page, Tempe, AZ		Victor Humlicek, Ashland
Bernice Noonan, Colon		Keith Jurgensen, Ashland
Daryl Watson, Ceresco		Steve Clark, Ashland
Keith Kroksh, Yutan		Tom Wurtz, MUD
Charles Karloff, Yutan		Dan Crouchley, MUD
Tim Rourmph, Cedar Bluffs		Kevin Tobin, MUD

**3. APPROVAL OF AGENDA**

**4. COMMENTS - ADVISORS/GUESTS/DIRECTORS**

Johannes gave a report on the NARD Board Meeting and the NACD Regional Meeting in Manhattan, Kansas.

Thompson gave a presentation on the LPNNRD web page.

Much discussion took place on the MUD - Saunders County Complaint.

Johnson made the motion, seconded by Grueber, to authorize McDermott, Miyoshi and Lindahl to work with MUD and Saunders County to develop a signed plan to not allow pumping activity on existing wells or construction of new wells, until DWR rules on the Saunders County compliant against MUD. If a signed plan is not developed then the matter is to return to the entire NRD Board of Directors. Motion carried.

**AYE:** Bull, Grueber, Jedlicka, Johannes, Johnson, Lallman, Mastny, Nelson, Sendgraff, Wilke

**NAY:** Daufeldt, Kavan, Langemeier, Saalfeld, Sabata, Sabatka, Shelso, McDermott

Management was directed to schedule a 6:00 p.m. work meeting prior to the July 12<sup>th</sup> Board Meeting if a signed plan is not accomplished on the Saunders County compliant.

**5. APPROVAL OF MINUTES**

Shelso made the motion, seconded by Wilke, to approve the minutes from the May 10, 1999 Board Meeting. Motion carried on consent agenda.

**6. REPORT OF STANDING COMMITTEES**

**A. OPERATION AND EDUCATION COMMITTEE REPORT**

**1. WHIP REPORT**

**a. Payments**

Shelso made the motion, seconded by Wilke, to approve payment of \$600.00 on John Peter's WHIP contract. Motion carried on consent agenda.

**b. Materials Payment**

Shelso made the motion, seconded by Wilke, to approve payment of \$187.50 on Shirley Johannes' WHIP contract for the planting of warm season grasses and drill rental. Motion carried on consent agenda.

**2. OPERATION & MAINTENANCE**

**a. The Following Updates Were Given:**

- ✓ Czechland Lake
- ✓ Czechland Wetland Grants
- ✓ Public Boat Ramp
- ✓ Rawhide Creek North and West Branch Studies

**b. Community Forestry**

Shelso made the motion, seconded by Bull, to approve \$1,000 to Newman Grove Public Schools for tree and shrub planting around their schools. Motion carried all members present voting aye.

**3. ROCK AND JETTY**

The District has not received new billings.

**4. EROSION & SEDIMENT RULES & REGULATIONS**

The District has not received any new complaints.

**5. INFORMATION & EDUCATION**

**a. The Following Updates Were Given:**

- ✓ Spring Conservation Sensation
- ✓ LPNNRD Web Site
- ✓ Groundwater University

**b. County Fairs**

Shelso made the motion, seconded by Wilke, to pay \$120 registration for the Platte County Fair and \$75 for the Saunders County Fair. Motion carried on consent agenda. Platte County Fair will be July 14-18 and Saunders County will be July 26-August 1.

**c. Festival of Color**

Shelso made the motion, seconded by Wilke, to donate \$500 to the 1999 Festival of Color. Motion carried on consent agenda.

**d. FFA Request**

Shelso made the motion, seconded by Wilke, to provide \$150 to the North Bend FFA for students attending the Washington Leadership Conference in Washington, D.C. Motion carried on consent agenda.

**e. Fremont 4-H Fair**

Shelso made the motion, seconded by Sendgraff, to donate \$100 to the Fremont 4-H Fair. Motion carried all members present voting aye.

Shelso made the motion, seconded by Wilke, that the June LPNNRD Operation and Education Committee Minutes be received and placed on file. Motion carried on consent agenda.

**C. WATER COMMITTEE REPORT**

**1. REGULATORY**

**a. Ground Water Management Area**

**1. Well Permits**

Five well permits have been approved.

**2. Distribution Manifold and Calibration Meter Cost-share**

Shelso made the motion, seconded by Wilke, to approve payment for five calibration meter and two anhydrous manifold reimbursements:

<u>Larry Racek</u>	<u>\$1,100</u>	<u>Calibration Meter</u>
<u>Steve Frahm</u>	<u>\$1,100</u>	<u>Calibration Meter</u>
<u>John Ruzicka</u>	<u>\$1,100</u>	<u>Calibration Meter</u>
<u>Danny Riha</u>	<u>\$1,360.05</u>	<u>Calibration Meter and Anhydrous Manifold</u>
<u>Dean Novak</u>	<u>\$1,143.25</u>	<u>Calibration Meter and Anhydrous Manifold</u>

Motion carried on consent agenda.

**3. Full Page Newspaper Ad**

A full page advertisement in the seven area newspapers on the Ground Water Management Area covering the cost share programs, nitrogen certification classes, etc. is being proposed. Shelso made the motion,

seconded by Wilke, to approve \$6,250.00 for placement of a full page advertisement in the area newspapers with topics covering the GWMA. Motion carried on consent agenda.

**2. GROUND WATER PROGRAMS**

**A. Decommissioned Well Program**

Shelso made the motion, seconded by Wilke, to approve payment to decommission a domestic well for Mark Dierson for \$97.13 and two irrigation wells for Clarence Nelson for \$915.00. Motion carried on consent agenda.

**B. The Following Updates Were Given:**

- ⇒ Monitoring Well Data Loggers
- ⇒ Ground Water Quality - Todd Valley and Platte Valley
- ⇒ Ground Water Energy Levels

**3. SURFACE WATER**

**A. The Following Updates Were Given:**

- ✓ Sand and Duck Creek Study
- ✓ Precipitation Gauging Network

**4. OTHER**

Shelso made the motion, seconded by Grueber, to purchase the additional equipment at a cost \$15,180.00 as attached to the Water Committee Minutes. Motion carried all members present voting aye.

Shelso made the motion, seconded by Wilke, that the June LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

**C. PROJECTS COMMITTEE REPORT**

**1. NSWCP REPORT**

**a. Approve SWCP Payments**

Shelso made the motion, seconded by Wilke, to approve the following SWCP payments:

<u>99-B-12</u>	<u>Annette Mastny</u>	<u>trees</u>	<u>\$ 922.24</u>
<u>99-B-30</u>	<u>Jerold Kracl</u>	<u>trees</u>	<u>\$ 205.44</u>
<u>99-S-02</u>	<u>Ray Chavatal</u>	<u>trees</u>	<u>\$ 159.36</u>
<u>99-S-09</u>	<u>Eric Byrd</u>	<u>trees</u>	<u>\$ 224.00</u>
<u>99-S-10</u>	<u>Steve Wendt</u>	<u>trees</u>	<u>\$ 156.16</u>
<u>CIP</u>	<u>Gayle Goering</u>	<u>trees</u>	<u>\$1,047.39</u>
<u>98-S-62</u>	<u>Tim Schulz</u>	<u>WC</u>	<u>\$1,157.76</u>

Motion carried on consent agenda.

**b. Pay 1999 No-till Contract**

Shelso made the motion, seconded by Wilke, to approve the following no-till payment:

Mike Dvorak      \$800.00

Motion carried on consent agenda.

**c. Approve NSWCP Applications**

Shelso Made the motion, seconded by Wilke, to approve the following NSWCP applications:

<u>99-C-40</u>	<u>Arnold Muhle</u>	<u>\$2,547.67</u>	<u>Basin</u>
<u>99-BO-41</u>	<u>Glen Stewart</u>	<u>\$ 664.23</u>	<u>Planned Grazing System</u>
<u>99-BO-42</u>	<u>Kurt Skillstad</u>	<u>\$4,131.85</u>	<u>Planned Grazing System</u>
	<u>COE</u>	<u>\$ 258.29</u>	<u>Native Grass Seeding</u>

Motion carried on consent agenda.

**d. Approve NSWCP Payments for July 1, 1999**

Shelso made the motion, seconded by Wilke, to approve NSWCP payments for July 1, 1999 as follows:

<u>98-B-43</u>	<u>Ernest Rech</u>	<u>\$4,581.61</u>
<u>98-S-87</u>	<u>H&amp;H Harney</u>	<u>\$5,481.42</u>
<u>98-S-91</u>	<u>Billie Russell</u>	<u>\$5,680.15</u>
<u>98-S-96</u>	<u>Stanley Bouc</u>	<u>\$6,240.54</u>
<u>98-S-97</u>	<u>Glen Miners</u>	<u>\$7,139.02</u>
<u>98-S-98</u>	<u>Roman Smaus</u>	<u>\$5,245.22</u>
<u>99-S-01</u>	<u>Bill Rosengren</u>	<u>\$4,146.73</u>
<u>98-S-62</u>	<u>Tim Schulz</u>	<u>\$5,788.80</u>

Motion carried on consent agenda.

**2. WATERSHEDS**

**a. The Following Updates Were Given:**

- ✓ Skull Creek Watershed- Skull Creek Site #55
- ✓ Lake Wanahoo

**3. ELKHORN RIVER BREAKOUT IPA**

No new business this month.

**4. FSA & CRP PLANS**





Shelso made the motion, seconded by Wilke, to approve the following conservation plans:

<u>Dodge County-</u>	<u>Elaine Walla, Ed Emmanuel</u>
<u>Saunders County -</u>	<u>Bob Bartek</u>
<u>Butler County -</u>	<u>Viola Lindsay, Robert Kobza, Andre Boening, Ernest Stara, Tom Kuffel</u>
<u>Boone County -</u>	<u>Steve Bridgman</u>

Motion carried on consent agenda.

**5. OTHER**

**a. The Following Updates Were Given:**

-  Livestock Waste Permits
-  Nebraska Buffer Strip Program
-  Locally Led Conservation CORE Group
-  Rawhide Creek Meeting With Dodge County

**b. Glen Chvatal Structure**

As you recall we looked at cost sharing on the repair of this structure, water had caused severe erosion around the existing pipe. Last year we requested the NRCS to give us an estimate. The NRCS has estimated the dirt work and pipe needs and we have received a cost estimate from a local contractor in the amount of \$7,472.64. Shelso made the motion, seconded by Wilke, to have staff prepare a draft policy for a small dam repair program incorporating several suggestions discussed for consideration by the Board. Motion carried on consent agenda.

Sabatka made the motion, seconded by Sabata, to adopt the policy for Small Water Impoundment Structure Repair as attached to the Projects Committee Minutes. Motion carried all members present voting aye.

Sabatka made the motion, seconded by Kavan, to cost-share 50% up to \$5,000 with Glen Chvatal to repair his structure provided it falls within the guidelines of our newly adopted policy. Motion carried all members present voting aye.

**c. Platte Center Channel Project Cost-Share Payment**

Shelso made the motion, seconded by Wilke, to approve a \$25,000 cost-share payment to the City of Platte Center for the completed Elm Creek Channel Project. Motion carried on consent agenda.

**d. Larry Ohnoutka/Saunders County Special Project**

Shelso made the motion, seconded by Wilke, to approve 25% cost-share up to a maximum of \$5,000 on the Saunders County/Larry Ohnoutka Special Project, provided the necessary landowner and interlocal governmental agreements can be obtained. Motion carried on consent agenda.

Sabatka made the motion, seconded by Bull, to authorize Mountford to sign Amendment #3 to the Interlocal Agreement with Lower Platte South and authorize NRD Chair, McDermott, to sign the Agreement with Lower Platte South and Saunders County for the Larry Ohnoutka/Saunders County Project. Motion carried all members present voting aye.

**e. NRD Program Promotion for Shell Creek**

Shelso made the motion, seconded by Wilke, to request the Executive Committee to allow staff to negotiate a contact with Gene Wissenburg for the purpose of making landowner/operator contacts in the Newman Grove area. Motion carried on consent agenda.

**f. Approval of PAM Cost-Share Credit**

Shelso made the motion, seconded by Wilke, to approve 75% cost-share credit in the amount of \$89.89 for PAM applied for Robert Nelson. Motion carried on consent agenda.

Sabatka made the motion, seconded by Johnson, to approve 75% cost-share credit in the amount of \$106.46 for PAM applied for Sylvia Zeilinger. Motion carried all members present voting aye.

Shelso made the motion, seconded by Wilke, that the LPNNRD June Project's Committee Meeting Minutes be received and placed on file. Motion carried on consent agenda.

**D. EXECUTIVE COMMITTEE REPORT**

**1. Meetings**

The Nebraska Summer Water Tour will be in Northeast Nebraska on July 19-21. Shelso made the motion, seconded by Wilke, to allow any director or staff to go on the Nebraska Summer Water Tour that so wish. Motion carried on consent agenda.

**2. Management Items**

**a. Director Absences**

No requests have been received.

**b. RC&D Start Up Funds Request**

Shelso made the motion, seconded by Wilke, to approve \$500 towards the Prairie Land RC&D starting up in Northeast Nebraska. Motion carried on consent agenda.

**c. Contract for Services**

Shelso made the motion, seconded by Wilke, to approve the contract for up to \$800 plus expenses, to Gene Wissenberg for conservation services as attached to the Executive Committee Minutes. Motion carried on consent agenda.

**d. National Association of County Agricultural Agents Request**

Shelso made the motion, seconded by Wilke, to sponsor \$500 towards the National Association of County Agricultural Extension Agents tour as requested. Motion carried on consent agenda.

**e. Financial Accounting - COE Study**

Shelso Made the motion, seconded by Wilke, to pay the \$25,000 to begin the Fremont South study portion of the COE Lower Platte Study. Motion carried on consent agenda.

**f. University of Nebraska Beneficial Reuse of Water Agreement**

Shelso made the motion, seconded by Wilke, to approve the agreement with the University of Nebraska which provides for beneficial reuse of treated water from the Nebraska Ordnance Plant at Mead Cleanup Activities as attached to the Executive Committee Minutes. Motion carried on consent agenda.

**g. Building Addition Update**

The time line for proceeding with the building addition has advertising taking place during June. The Executive Committee will open building bids on July 6<sup>th</sup>, the recommended bid will be accepted by the Board on July 12<sup>th</sup> with the notice of award of bid being mailed out the next day and notice to proceed given to the contractor within 10 days. Johnson made the motion, seconded by Shelso, to go to bid on the LPNNRD building addition with bid to be opened July 6<sup>th</sup>. Motion carried all members present voting aye.

**h. Accounting Software**

Johnson made the motion, seconded by Jedlicka, to contract with HBE to purchase Great Plains Accounting Software at a cost of \$4,554.10 and have HBE install, convert and train staff on using the software at a cost not to exceed \$7,100. Motion carried all members present voting aye.

**3. Equipment**

**a. Phone System**

Johannes made the motion, seconded by Johnson, to waive the normal bidding procedure and have the District purchase the new phone system from our current carrier, Heartland Communications at a total cost of \$6,205.76 and that \$3,755.75 for the voice mail system be included in our annual budget with the decision being made at budget time whether to proceed with voice mail. Motion carried.

**AYE:** Bull, Daufeldt, Jedlicka, Johannes, Johnson, Kavan, Langemeier, Mastny, Sabata, Sabatka, Shelso, Wilke

**NAY:** Grueber, Lallman, Saalfeld, Sendgraff

**ABSENT:** Nelson, McDermott

Only items 4.a.3 and 4.b. were taken at this time.

**4. Personnel**

**a. Personnel Sub-Committee Report**

**3. Funeral Leave Policy**

Wilke made the motion, seconded by Langemeier, to allow use of sick leave instead of a paid funeral leave day by staff members. Leave will be limited to a maximum of three days per calendar year. As attached to the Executive Committee Minutes. Motion carried all members present voting aye.

**b. Overtime Policy**

Shelso made the motion, seconded by Wilke, to clarify wording in the NRD overtime policy as attached to the Executive Committee Minutes. Motion carried on consent agenda.

**5. Finance**

**a. Approval of April Financial Statement**

Shelso made the motion, seconded by Wilke, to approve the April Financial Statement as distributed at the May Board Meeting. Motion carried on consent agenda.

**b. Approval of Managers Expenses**

Shelso made the motion, seconded by Wilke, to approve the Manager's expenses as attached to the Executive Committee Minutes. Motion carried on consent agenda.

**c. FY00 Audit**

Shelso made the motion, seconded by Wilke, to hire and contract with HBE for the District's Annual Audit at a cost not to exceed \$5,300. Motion carried on consent agenda.

Shelso made the motion, seconded by Wilke, that the LPNNRD June Executive Committee Meeting Minutes be received and placed on file. Motion carried on consent agenda.



**7. ADDITIONAL ACTION ITEMS**

**7.a. Memo of Understanding with COE**

Shelso made the motion, seconded by Sabata, that LPNNRD approve and authorize the Chair and General Manager to sign a Memorandum of Understanding (MOU) with the U.S. Army Corps of Engineers (COE) titled "Former Nebraska Ordnance Plant, Mead, Nebraska - Operable Unit 2 Groundwater Remediation."  
Motion carried all members present voting aye.

**7.b. Colfax County Fair**

Shelso made the motion, seconded by Sabata, to pay registration of \$35 to attend the Colfax County Fair.  
Motion carried all members present voting aye.

**7.c. Approve NSWCP Payments**

Shelso made the motion, seconded by Sabata, to approve the following NSWCP Payments:

<u>99-S-14</u>	<u>Leon Vermeline</u>	<u>\$11,000</u>	
<u>99-S-14</u>	<u>Burneil Ecklund</u>	<u>\$4,208.49</u>	
<u>98-S-95</u>	<u>Rob Murray</u>	<u>\$5,926.73</u>	
	<u>Ken Polacek</u>	<u>\$75.00</u>	<u>Seed Silt Trap Above Czechland</u>
	<u>Don Sjuts</u>	<u>\$372.30</u>	<u>Trees</u>
	<u>Tim Gronenthal</u>	<u>\$808.20</u>	<u>No-Till</u>

Motion carried all members present voting aye.

**7.d. Platte County Project Request**

Shelso made the motion, seconded by Johnson, to cost-share 50% up to \$1,500 with Platte County to add a slotted riser to a road culvert in (S12-18N-1E). Motion carried all members present voting aye.

**8. BILLS TO BE APPROVED**

Johnson made the motion, seconded by Wilke, that all bills be approved and warrants be drawn in payment of same. Motion carried all members present voting aye.

**9. CONSENT AGENDA ADOPTION**

Shelso made the motion, seconded by Wilke, to approve the June consent agenda as amended. Motion carried all members present voting aye.

**4. Personnel**

**a. Personnel Sub-Committee Report**

Sendgraff made the motion, seconded by Johnson, to go into Executive Session at 10:31 p.m. to discuss salaries. Motion carried all members present voting aye.

Bull made the motion, seconded by Johnson, to go out of Executive Session at 10:55 p.m. Motion carried all members present voting aye.

**1. FY00 Salary Mid-Point Setting**

Daufeldt made the motion, seconded by Johnson, to set salary mid-points for FY00 as updated using the Nebraska State Salary Survey. Motion carried.

**AYE:** Bull, Daufeldt, Grueber, Jedlicka, Johannes, Johnson, Kavan, Lallman, Mastny, Nelson, Saalfeld, Sabata, Sabatka, Sendgraff, Shelso, Wilke, McDermott

**NAY:** Langemeier

**ABSENT:** Wilke

**2. FY00 Salary Adjustments**

Daufeldt made the motion, seconded by Johnson, to have a 3% salary increase distributed by merit on the salary survey matrix for FY00. Motion carried.

**AYE:** Bull, Daufeldt, Grueber, Jedlicka, Johannes, Johnson, Kavan, Lallman, Mastny, Nelson, Saalfeld, Sabata, Sabatka, Sendgraff, Shelso, Wilke, McDermott

**NAY:** Langemeier

**ABSENT:** Wilke

**3. Minimum Salary Adjustment**

Daufeldt mad the motion, seconded by Shelso, to adjust any salary currently below 80% of the mid-point to the 80% level (this motion affects one staff person). Motion carried.

**AYE:** Bull, Daufeldt, Grueber, Jedlicka, Johannes, Lallman, Mastny, Nelson, Sabatka, Sendgraff, Shelso, Wilke, McDermott

**NAY:** Johnson, Kavan, Langemeier, Saalfeld, Sabata

**ABSENT:** Wilke

**10. COMMENTS FROM DIRECTORS/GUESTS**

**11. MEETING ESTABLISHMENT AND ADJOURNMENT**

The July Board of Directors Meeting will be held on Monday, July 12, 1999. Time and location to be determined. Meeting adjourned at 11:00 p.m.

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Jane Daufeldt, Secretary