

**LOWER PLATTE NORTH NRD MINUTES
BOARD MEETING
April 9, 2018**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 6:00 p.m. at Lower Platte North NRD, Wahoo, NE on Monday, April 9, 2018.

1. NOTICE OF MEETING

The advanced notice of our April 9, 2018 board meeting was published on March 29, 2018 in the Banner Press, Columbus Telegram, Fremont Tribune, Schuyler Sun and Wahoo Newspaper.

Chair Birkel informed those present that a copy of the "Open Meeting Act" is posted for public viewing.

Pledge of Allegiance

2. ROLL CALL - INTRODUCTIONS

DIRECTORS PRESENT AND CONSTITUTING A QUORUM:

Bailey	Feala	Hannah
Hilger	Kavan, Alex	Kavan, Don
McDermott	Meduna	Olson
Pollard	Ruzicka	Saalfeld
Sabatka	Saeger	Seier
Sobota (arrived 6:32)	Thompson	Veskerna
Birkel		

DIRECTORS ABSENT

STAFF AND GUESTS:

Gottschalk	Breunig	Heimann
Schomer	Mountford	Andersen
Oaklund	Elliott	TePoel
Benal		
Legal Counsel Lausterer		

Sign in sheet attached to original minutes.

3. APPROVAL OF AGENDA

4. COMMENTS - ADVISORS/GUESTS/DIRECTORS

a. Guest Comments

b. NRCS Report

Mark Walkenhorst was present to give the NRCS Report.

c. NARD Report

Hilger gave the NARD Report.

d. NRC Report - None

e. Managers Report

Gottschalk reviewed his written report.

f. Education Program - None

5. APPROVAL OF MINUTES

Ruzicka made the motion, seconded by Bailey, to approve the minutes from the March 12, 2018 Board Meeting. Motion carried on consent agenda.

6. REPORT OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE REPORT

1. UNFINISHED BUSINESS

a. Off Site Water Table Concerns Near Sand Creek

Hannah made the motion, seconded by Ruzicka, that per Legal Counsel recommendation the LPNNRD deny the Stoeber/Harding off site water table claim near Sand Creek. Motion carried all members present voting aye.

b. Murren Lawsuit – Update Given

2. Meetings

a. Pending

1. UNL Water Tour – June 26-29 – Update Given

b. Reports

1. Congressional Visits and NARD Washington DC Meeting – Update Given

3. Management Items

a. Director Absences - None

b. Monthly Education Program – None

c. Lower Platte Weed Management Area – LPWMA

Ruzicka made the motion, seconded by Bailey, to approve Board Chair to sign LPWMA contact once agreement has been obtained with other NRD's. Motion carried on consent agenda.

d. Water Strategies Report – Update Given

e. LARM Payment - Deductible

Ruzicka made the motion, seconded by Bailey, to make payment to LARM for our deductible in the amount of \$1,000. The deductible is for coverage on the Ourada settlement. Motion carried on consent agenda.

f. WS/CC Segment 5 – Big Sandy

Ruzicka made the motion, seconded by Bailey, to refund Big Sandy Homeowners Association \$4,720 due to contract savings on excavation of underwater high point areas as part of the WS/CC project. Motion carried on consent agenda.

g. Lake Wanahoo Development Plans

Ruzicka made the motion, seconded by Hilger, to add Wanahoo Park Supervisor responsibilities to LLPNNRD staff member Bret Schomer for the remainder of 2018 at a salary increase of \$307.69 per pay period (\$8,000 annually which is \$6,000 for the balance of 2018). It was further recommended to hire a summer part-time Lake Wanahoo position, up to 30 hours per week. Motion carried all members present voting aye.

4. Equipment

Veskerna made the motion, seconded by Ruzicka, to approve purchase of the following equipment:

<u>Lund Boat – Predator 1760</u>	<u>\$13,541</u>
<u>Kawasaki Mule 4010</u>	<u>\$10,270</u>
<u>Grasshopper 725d (61")</u>	<u>\$12,755</u>
<u>Total</u>	<u>\$36,566</u>

Motion carried all members present voting aye.

5. Personnel

a. General Manager

Ruzicka made the motion, seconded by Bailey, after required six month evaluation and approved by the Personnel Sub-Committee, it is recommended to increase General Manager Gottschalk's salary \$5,000 per year as agreed upon during negotiation process at the time of hire. Motion carried on consent agenda.

b. Update Position Titles

Saalfeld made the motion, seconded by McDermott, to add position titles of Department Head to Chris Poole – GIS Department, Desirae TePoel – Information and Education Department and Jill Breunig – Bookkeeping/Administration Department. Motion carried all members present voting aye.

c. Organizational Structure

Hannah made the motion, seconded by Meduna, to approve the proposed Organizational Structure as presented. Motion carried all members present voting aye.

d. Information and Education Department Head

Pollard made the motion, seconded by Seier, to adjust Information and Education Department Head salary \$191.31 per pay period (\$5,182 annually). Motion carried all members present voting aye.

e. Administrative Assistant Department Head

Ruzicka made the motion, seconded by Kavan-Alex, to approve Administrative Assistant position title change to Departmental Assistant with salary adjustment of \$109.81 per pay period (\$2,855 annually). Motion carried all members present voting aye.

6. Finance

a. Approval of Financial Reports

Ruzicka made the motion, seconded by Bailey, to approve the February Financial Statement as distributed to all board members. Motion carried on consent agenda.

b. Approval of Managers Expenses

Ruzicka made the motion, seconded by Bailey, to approve Manager Gottschalk's time and expense sheets as attached to the Executive Committee Minutes. Motion carried on consent agenda.

c. Accounts Receivable and Payable – Update Given

Ruzicka made the motion, seconded by Bailey, that the April LPNNRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.

B. OPERATIONS, EDUCATION & RURAL WATER COMMITTEE REPORT

1. UNFINISHED BUSINESS - None

2. WILD NE/CREP REPORT – Update Given

3. OPERATION AND MAINTENANCE & OTHER ITEMS

a. Lake Wanahoo SRA – Update Given

b. Fremont 205 Study – Update Given

c. Wanahoo Hay Bids

Ruzicka made the motion, seconded by Bailey, to accept the high bid of \$40/ton from Meduna Family Farms LLC. Motion carried on consent agenda.

d. Tree Orders & Planting – Update Given

e. Summer Interns - Update Given

4. ROCK AND JETTY – None

5. INFORMATION & EDUCATION

a. Information

1. Radio and eAds – Update Given

2. 2018 County Fairs

Ruzicka made the motion, seconded by Bailey, to approve having LPNNRD exhibit booths as up to 6 county fairs in our district during summer 2018. Motion carried on consent agenda.

3. Website and Promotional Video – Update Given

b. Education

a. Spring Conservation Sensation - Update Given

b. Test Your Well Night – Update Given

c. Education Presentations – Update Given

6. RURAL WATER SYSTEMS

a. Colon – Update Given

b. Bruno – Update Given

c. Other – None

Ruzicka made the motion, seconded by Bailey, that the April LPNNRD Operations, Education and Rural Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. UNFINISHED BUSINESS - None

2. EASTERN NEBRASKA WATER RESOURCES ASSESSMENT (ENWRA) – Update Given

3. REGULATORY

a. Groundwater Management Area

1. Groundwater Rules and Regulations

Saalfeld made the motion, seconded by Pollard, to proceed with a hearing on May 14th at 5:00 p.m. on updating the Groundwater Rules and Regulations. Motion carried all members present voting aye.

2. Well Permit Program

a. Well Permits Approved - Update Given

b. Timothy Mueller Livestock Well

Hilger made the motion, seconded by Meduna, to approve the livestock well permit for Timothy Mueller in NW¼-SE¼-Section 20-18W-1E Platte County. Motion carried.

AYE: Bailey, Feala, Hilger, Kavan-Alex, Kavan-Don, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Sabatka, Saeger, Seier, Sobota, Thompson, Veskerna, Birkel

ABSTAIN: Hannah

c. Scott Cassels Pond Well Application

Meduna made the motion, seconded by Thompson, to approve the pond well application for Scott Cassels for the NW¼-SE¼-Section 33-16W-9E, Saunders County. Motion carried all members present voting aye.

3. Lower Platte River Basin Water Management Plan Coalition (LPRBC) – Update Given

4. Cost Share Programs

a. Flow Meter Maintenance Program – Update Given

b. Flow Meter Cost-Share in SQS #2

Ruzicka made the motion, seconded by Bailey, to approve payment of \$770.00 of cost-share funding from WSF and NRD funds to the following individuals: \$770 to Bob Shemek. Motion carried on consent agenda.

5. Bellwood Phase 2 Area – Update Given

6. Richard-Schuyler Phase 2 Area – Update Given

7. LPNNRD Operator Certification – Update Given

a. 2018 LPNNRD Certification Classes for Nitrogen and Water Management

4. CHEMIGATION – Update Given

5. LIVESTOCK WASTE PERMIT – Update Given

6. GROUND WATER PROGRAMS

a. Decommissioned Well Program

1. Well Estimates – Update Given

2. Plugged Wells

Ruzicka made the motion, seconded by Bailey, to approve the \$451.22 cost-share payment to Kirk Strong and \$530.25 to Cara Ahrens-Emerson for the proper well decommissioning. Motion carried on consent agenda.

3. City Water Consumption – Update Given

b. Lower Platte North NRD Ground Water Studies

1. Lower Platte River Consortium – Update Given

c. Phoenix Web Group – Update Given

d. Groundwater Project Ideas – Update Given

e. Ground Water Energy Levels – Update Given

f. Former Ordnance Plant Mead – Update Given

g. Weather Stations – Update Given

h. UTV Trailer Bids

Saalfeld made the motion, seconded by Sobota, to accept the bid from P & R Sales, North Bend for the Aluminum Trailer for \$1,700. Motion carried all members present voting aye.

i. Voluntary Integrated Management Plan

Meduna made the motion, seconded by Pollard, to set a hearing date for May 2nd on the proposed draft join IMP with DNR and LPN. Public hearing notices will start the week of April 9th. Motion carried all member present voting aye.

7. OTHER

a. GMDA Annual Conference – Update Given

b. Comments from the Public – Update Given

Ruzicka made the motion, seconded by Bailey, that the April LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

D. PROJECTS COMMITTEE REPORT

1. UNFINISHED BUSINESS – NONE

2. SWCP REPORT

Ruzicka made the motion, seconded by Bailey, to approve the 2018 SWCP policy as attached to the Projects Committee Minutes. Motion carried on consent agenda.

a. SWCP Application Approvals

Ruzicka made the motion, seconded by Bailey, to approve 7 summer applications totaling \$68,470.05 as shown in the Projects Committee Minutes. Motion carried on consent agenda.

b. SWCP Payments - None

c. SWCP Cancellations – None

d. Wahoo Creek Cost-Share Approvals – None

3. WATERSHEDS

a. Shell Creek Watershed

1. Shell Creek Environmental Enhancement Plan Implementation Project Update – Update Given

b. Wahoo Creek Watershed

1. Wahoo Creek Watershed Landowner Group Meeting – Update Given

2. Wahoo Creek Phase II Applications

Ruzicka made the motion, seconded by Bailey, to approve the 12 LFC applications totaling \$108,127.80. Motion carried on consent agenda.

3. Wahoo Creek Dam Sites Cultural Resource Investigations – Update Given

4. FYRA Wahoo Creek Dam Sites 26 & 24 Planning Invoice – Update Given

5. FYRA Wahoo Creek Watershed Invoice for Remaining Watershed Planning – Update Given

4. LOWER PLATTE RIVER CORRIDOR ALLIANCE - Update Given

5. EROSION AND SEDIMENT RULES AND REGULATIONS – Update Given

6. LAKE WANAHOO RECREATION – Update Given

7. OTHER

a. Review of Projects Financial Statement

Ruzicka made the motion, seconded by Bailey, that the April LPNNRD Projects Committee Minutes be received and placed on file. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

7a. Susie Leu Leave Payout

Ruzicka made the motion, seconded by Feala, to approve the leave time payout to Susie Leu in the amount of \$9,470.12 less deductions. Motion carried all members present voting aye.

7b. NRD/NRCS Field Assistant

Hannah made the motion, seconded by Saalfeld, to go into executive session as 7:43 p.m. for protection of the public interest to address personnel related matters to discuss privacy issues and to authorize the following to stay: Gottschalk, Mountford and Legal Counsel Lausterer. Motion carried all members present voting aye.

Meduna made the motion, seconded by Hilger, go out of executive session at 7:56. Motion carried all members present voting aye.

Meduna made the motion, seconded by Saalfeld, to ratify the hiring of Kristin Miller to fill the Colfax County NRD/NRCS Field Office Assistant position stationed in Schuyler, NE at the negotiated starting salary. Motion

carried.

AYE: Bailey, Feala, Hannah, Hilger, Kavan-Alex, Kavan-Don, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Sabatka, Saeger, Seier, Thompson, Veskerna, Birkel

ABSTAIN: Sobota

8. BILLS TO BE APPROVED

Pollard made the motion, seconded by Hannah, that all bills be approved and warrants be drawn in payment of the same. Motion carried all members present voting aye.

9. CONSENT AGENDA ADOPTION

Ruzicka made the motion, seconded by Bailey, to approve the April Consent Agenda. Motion carried.

AYE: Bailey, Feala, Hannah, Hilger, Kavan-Alex, McDermott, Meduna, Olson, Pollard, Ruzicka, Saalfeld, Sabatka, Saeger, Seier, Sobota, Thompson, Veskerna, Birkel

ABSTAIN: Kavan-Don

10. COMMENTS FROM DIRECTORS/GUESTS

11. MEETING ESTABLISHMENT AND ADJOURNMENT

The May Directors Meeting will be held on Monday, May 14, 2018, 6:00 p.m. Meeting adjourned at 8:01 p.m.

Discussion on all agenda items that have "Update Given" can be found in corresponding Committee Minutes.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on April 9, 2018, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

Frank Pollard, Secretary