

**LOWER PLATTE NORTH NRD MINUTES
BOARD MEETING
November 13, 2019**

The regular monthly meeting of the Lower Platte North NRD Board of Directors was called to order at 4:00 p.m. at the Newman Grove High School, Newman Grove, NE on Wednesday, November 13, 2019.

1. NOTICE OF MEETING

The advanced notice of our November 13, 2019 board meeting was published on October 31, 2019 in the Banner Press, Columbus Telegram, Fremont Tribune, Schuyler Sun and Wahoo Newspaper.

Chair Ruzicka informed those present that a copy of the "Open Meeting Act" is posted for public viewing.

Pledge of Allegiance

2. ROLL CALL - INTRODUCTIONS

DIRECTORS PRESENT AND CONSTITUTING A QUORUM:

Birkel	Feala	Hilger
Meyer	Pollard	Saalfeld
Sabatka	Saeger	Seier
Thompson	Veskerna	Ruzicka

DIRECTORS ABSENT

Bailey	Hannah	Johnson
Kavan	Meduna	Olson
Yosten		

STAFF AND GUESTS:

Gottschalk	Breunig	Mountford
Andersen	Sabatka	TePoel

Sign in sheet attached to minutes

3. APPROVAL OF AGENDA

4. COMMENTS - ADVISORS/GUESTS/DIRECTORS

a. Guest Comments

b. NRCS Report

A written report was provided.

c. NARD Report

Bob Hilger gave the NARD Report.

d. NRC Report

New project applications for the Water Sustainably Fund will be approved at NRC's December 18, 2019 Meeting

e. Managers Report

Gottschalk reviewed his written report.

f. Education Program

The Newman Grove students gave their annual update on the status of Shell Creek.

5. APPROVAL OF MINUTES

Saalfeld made the motion, seconded by Hilger, to approve the minutes from the October 14, 2019 Board Meeting. Motion carried on consent agenda.

6. REPORT OF STANDING COMMITTEES

A. EXECUTIVE COMMITTEE REPORT

1. UNFINISHED BUSINESS

a. Off Site Water Table Concerns Near Sand Creek – None

2. Meetings

a. Pending

1. NACD Annual Meeting

Saalfeld made the motion, seconded by Hilger, to send two Staff and two Directors to the NACD Annual Meeting, February 8-12, 2020, Las Vegas. Motion carried on consent agenda.

2. GMDA Annual Meeting – Update Given

b. Reports - None

3. Management Items

a. Director Absences

Chairman Ruzicka informed the Board that Nancy Meyer formally revoked her excuse of absence request from the September 9th Lower Platte North NRD Board Meeting.

b. Monthly Education Program – Update Given

c. Memorandum of Agreement and 1619 Privacy Attachment with NRCS - Update Given

d. FY20 Audit

Birkel made the motion, seconded by Pollard, to accept AMGL, PC proposal to audit the District Financial Statements the following years June 30, 2020, June 30, 2021 and June 30, 2022, as attached to the Executive Committee Minutes. Motion carried all members present voting aye.

e. December Board Meeting – Update Given

4. Equipment

a. Computer Upgrade

Saalfeld made the motion, seconded by Seier, to authorize the purchase of a GIS computer not to exceed \$3,500. Motion carried all members present voting aye.

5. Personnel

Pollard made the motion, seconded by Meyer, to accept Desirae TePoel's resignation letter with her last day of employment to be January 3, 2020. Motion carried all members present voting aye.

a. NRD/NRCS Conservation Technician Position

Hilger made the motion, seconded by Saalfeld, to ratify the hire of Rob Christian for the full-time position of NRD Conservation Technician with a starting salary of \$34,000 per year. Motion carried all members present voting aye.

b. Lacey Sabatka – Years of Service Carry-over

Veskerna made the motion, seconded by Pollard, to approve Lacey Sabatka’s 4 years of NRD service from the ULNRD and apply those years of service to her current annual leave and sick leave benefit. Motion carried all members present voting aye.

6. Finance

a. Approval of Financial Reports

Saalfeld made the motion, seconded by Hilger, to approve the September Financial Reports as presented. Motion carried on consent agenda.

b. Approval of Managers Expenses

Saalfeld made the motion, seconded by Hilger, to approve Manager Gottschalk’s time and expense sheets as attached to the Executive Committee Minutes. Motion carried on consent agenda.

c. Accounts Receivable and Payable – Update Given

d. Union Bank Line of Credit

Saalfeld made the motion, seconded by Birkel, to renew our \$400,000 Line of Credit with Union Bank and Trust as attached the Executive Committee Minutes. Motion carried all members present voting aye.

e. NPAIT Account Changes

Hilger made the motion, seconded by Birkel, to authorize Management to open a STFIT account with Union Bank effective December 1, 2019. Motion carried all members present voting aye.

Saalfeld made the motion, seconded by Hilger, that the November LPNDRD Executive Committee Minutes be received and placed on file. Motion carried on consent agenda.

B. OPERATIONS COMMITTEE REPORT

1. UNFINISHED BUSINESS - None

2. WILD NE AND OTHER PROGRAMS - None

3. OPERATION AND MAINTENANCE & OTHER ITEMS

a. Jeep 2014 Patriot Repair – Update Given

b. Czechland, Homestead and Wanahoo Hay – Update Given

c. Swedeburg (Thorston) Dam Renovation – Update Given

d. Clear Creek Levee Repairs by Corps of Engineers – Update Given

e. Rawhide Ditch 8 Repair – Update Given

f. Clear Creek Fuse Plug at Camp Ashland – FEMA

Veskerna made the motion, seconded by Feala, to accept the bid from Clark Construction for \$106,574.30 to repair the Fuse Plug Levee at the National Guard Camp. Motion carried.

AYE: Birkel, Feala, Hilger, Pollard, Saalfeld, Sabatka, Saeger, Seier, Thompson, Veskerna, Ruzicka

NAY: Meyer

g. Wanahoo Dam Spilling Basin – FEMA – Update Given

h. Sand/Duck Creek Project Accreditation – Update Given

i. Office Entrance

Saeger made the motion, seconded by Seier, to proceed with advertising for bids to construct entrance vestibule at the front of building, security system and key-less entrance for front doors of the office.
Motion carried all members present voting aye.

4. ROCK AND JETTY – Update Given

5. LAKE WANAHOO

a. Lake Wanahoo Permit Sales – Update Given

b. Lake Wanahoo Camping Revenue – Update Given

c. Lake Wanahoo Operation Update – Update Given

d. McAtee Concrete Construction Inc. Additional Payment

Saalfeld made the motion, seconded by Hilger, to approve payment of \$128 to McAtee Concrete Construction for the additional 28 sq. ft. of concrete poured at the Lake Wanahoo Education Building.
Motion carried on consent agenda.

e. Lake Wanahoo Education Building

Saalfeld made the motion, seconded by Hilger, to have staff obtain bids for staining the floor at the Lake Wanahoo Education Building and bring to the Board for review. Motion carried on consent agenda.

f. Lake Wanahoo Education Building Open House – Update Given

g. Snow-Plow Blade for Use at Lake Wanahoo and LPNDRD Office

Veskerna made the motion, seconded by Saeger, to approve the purchase of a BOSS 8'2" XT Steel V-Blade from Ty's Outdoor Power and Service for \$7,060. Motion carried all members present voting aye.

h. Education Building Parking Lot – Update Given

6. INFORMATION & EDUCATION

a. Information

1. Radio and eAds – Update Given

2. Analytics – Update Given

3. Master Plan – Update Give

b. Education

1. October-November Education Programs – Update Given

7. RURAL WATER SYSTEMS

a. Colon

Feala made the motion, seconded by Pollard, to approve rate increase for the Colon Rural Water District as listed below effective 2/1/20.

Village Customers

Meter/Service Fee: \$35.00 – ¾” Meter
\$160.00 – 2” Meter

Quantity/Rate Fee: \$3.25/1000 gallons

Rural Customers

Meter/Service Fee: \$43.20 – ¾” Meter
\$267.00 – 2” Meter

Quantity/Rate Fee: \$3.25/1000 gallons

Motion carried all members present voting aye.

b. Bruno – Update Given

c. Other – None

Saalfeld made the motion, seconded by Hilger, that the November LPNNRD Operations Committee Minutes be received and placed on file. Motion carried on consent agenda.

C. WATER COMMITTEE REPORT

1. UNFINISHED BUSINESS - NONE

2. Educational Presentation – Update Given

3. REGULATORY

a. GROUNDWATER MANGEMENT AREA

1. Variance Request in the Hydrologically Connected Area (Limited Development Area)–Update Given

2. Livestock Well Permit

Saalfeld made the motion, seconded by Pollard, to approve the livestock well permits for Ken Meister in the NW¼-NE¼-S2-15N-R1E, Butler County with an additional condition on one of the wells. The condition will consist of installing a PVC tube for the purpose of allowing staff at the LPNNRD to install a data logger to take water level measurements. Motion carried.

AYE: Birkel, Feala, Hilger, Pollard, Saalfeld, Sabatka, Saeger, Seier, Thompson, Veskerna, Ruzicka

NAY: Meyer

3. Well Permit Program

Saalfeld made the motion, seconded by Hilger, to approve the irrigation well permit for Sweetwater Inc. in the N½-NE¼-S31-T17N-R9E, Dodge County with no additional acres. Motion carried on consent agenda.

4. Lower Platte River Basin Water Management Plan Coalition (LPRBC)

5. Bellwood Phase 2 Area – Update Given

6. Richland-Schuyler Phase 2 Area – Update Given

7. Richland-Schuler Phase 3 Area – Update Given

b. Livestock Waste Permits – Update Given

4. GROUND WATER PROGRAM

a. Decommissioned Well Program

1. Well Estimates – Update Given

2. Plugged Wells – None

b. Lower Platte North NRD Ground Water Studies

c. Ground Water Energy Levels – Update Given

d. Ground Water Quality Sampling – Update Given

e. Water Flow Meters – Update Given

5. SURFACE WATER PROGRAMS

a. USGS Stream Flow Gauging Sites – Update Given

6. OTHER

a. GMDA Winter Conference – Update Given

b. Comments from the Public – Update Given

Saalfeld made the motion, seconded by Hilger, that the November LPNNRD Water Committee Minutes be received and placed on file. Motion carried on consent agenda.

D. PROJECTS COMMITTEE REPORT

1. UNFINISHED BUSINESS – NONE

2. SWCP

a. SWCP Application Approvals - None

b. SWCP Payments

Saalfeld made the motion, seconded by Hilger, to approve payment of \$10,511.41 to Clinton Vandenburg for work completed under the LPNNRD summer SWCP program. Motion carried on consent agenda.

c. SWCP Cancellations – None

d. Wahoo Creek Cost-Share Approvals – Lands for Conservation

Saalfeld made the motion, seconded by Hilger, to approve the five listed Wahoo Creek Lands for Conservation Payments totaling \$20,539:

<u>Gregg Fujan</u>	<u>\$1,710.00</u>
<u>Roger Fujan</u>	<u>\$6,099.00</u>
<u>Raymond Urban</u>	<u>\$1,140.00</u>
<u>Zach Kastl</u>	<u>\$4,560.00</u>
<u>Marvin Ptacek</u>	<u>\$7,030.00</u>

Motion carried on consent agenda.

3. WATERSHEDS

a. Shell Creek Watershed

1. Shell Creek Environmental Enhancement Plan Implementation – Update Given

a. Shell Creek Grant Funding Update

Birkel made the motion, seconded by Saalfeld, to have the Board Chair sign the NDEE 319 Grant Agreement for the Shell Creek Watershed, when received. Motion carried all members present voting aye.

b. Wahoo Creek Watershed

1. Wahoo Creek Dam Site Planning Update FYRA & JEO Invoices

Birkel made the motion, seconded by Thompson, to approve and authorize the Board Chair to sign the Professional Agreement, up to a maximum of \$48,000, for additional work as required by NRCS on the Wahoo Creek Watershed Plan. Motion carried.

AYE: Birkel, Hilger, Pollard, Saalfeld, Sabatka, Saeger, Seier, Thompson, Veskerna, Ruzicka

NAY: Feala, Meyer

Saalfeld made the motion, seconded by Hilger to ratify the approval of the letter sent to NRCS requesting additional funding assistance and time to complete the Wahoo Creek Watershed Plan as attached. Motion carried on consent agenda.

2. Wahoo Creek Watershed Water Quality Plan Phase II - Update Given

3. Olsson Design Update and Invoice – Update Given

4. JOINT WATER MANAGEMENT ADVISORY BOARD – Update Given

5. HAZARD MITIGATION PLAN UPDATE – Update Given

6. EROSION AND SEDIMENT RULES AND REGULATION

7. OTHER

a. LPRCA Meeting Update - Update Given

Saalfeld made the motion, seconded by Hilger, that the November LPNNRD Projects Committee Minutes be received and placed on file. Motion carried on consent agenda.

7. ADDITIONAL ACTION ITEMS

a. Shell Creek – Newman Grove Polos

Pollard made the motion, seconded by Meyer, to approve payment of \$339.42 to Penee Screen-printing for polos for the Newman Grove Science Club. Motion carried all members present voting aye.

8. BILLS TO BE APPROVED

Veskerna made the motion, seconded by Feala, that all bills be approved, and warrants be drawn in payment of the same. Motion carried all members present voting aye.

9. CONSENT AGENDA ADOPTION

Saalfeld made the motion, seconded by Hilger, to approve the November Consent Agenda. Motion carried all members present voting aye.

Saeger made the motion, seconded by Meyer, to approve the bid of \$8,400 form McAtee Concrete Construction to acid stain, fill all cracks and sealing the entire 40' x 60' Lake Wanahoo Education Building floor. Motion failed.

AYE: Meyer, Sabatka, Saeger, Seier, Veskerna

NAY: Birkel, Feala, Hilger, Pollard, Saalfeld, Thompson, Ruzicka

10. COMMENTS FROM DIRECTORS/GUESTS

11. MEETING ESTABLISHMENT AND ADJOURNMENT

The December Board of Directors Meeting will be held on Monday, December 9, 2019, 1:30 p.m. Meeting adjourned at 6:00 p.m.

Discussion on all agenda items that have "Update Given" can be found in corresponding Committee Minutes.

The undersigned, the duly elected and acting Secretary of the Lower Platte North Natural Resources District (the "District"), hereby certifies that the foregoing is a true and correct copy of the minutes of the Meeting of the Board of Directors of the District held on November 13, 2019, that all of the matters and subjects discussed at the meeting were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the principal office of the District during normal business hours, and except for items of emergency nature, the agenda was not altered later than twenty-four (24) hours before the scheduled commencement of the meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the above minutes were in written form and available for public inspection within ten working days or prior to the next convened meeting, whichever occurred earlier; and, that reasonable efforts were made to provide all news media requesting notification of the meeting and of the time and place of said meeting and the subjects to be discussed at said meeting.

Larry Feala, Secretary