

**LOWER PLATTE NORTH NRD
JOB DESCRIPTION**

Position Title: Operations & Maintenance Technician

Reports To: Operations & Maintenance Manager

Date Revised: January 2024

Position Summary: The Operations and Maintenance Technician is accountable for ensuring the maintenance and operation of the District's projects, property, buildings, and equipment. Technicians will work out of the NRD office in Wahoo Nebraska, under the direction of the Operations and Maintenance Manager and others, as assigned, in carrying out District projects.

Essential Functions:

- Responsible for the general operation and maintenance of District owned buildings and property.
- Responsible for annual operation and maintenance on all completed PL-566 projects (dams), road structures (dams), levees, flood control channels, and other District sponsored projects. Maintenance may include fencing, weed and brush control, erosion control, and other tasks necessary to keep structures in optimal condition.
- Accountable for inventory, care, proper use, operation, and maintenance of district tools, supplies, equipment, and vehicles.
- Assist with the operation of the District Tree Planting program.
- Operating heavy equipment (tractor and bobcat) when needed.
- Communicating and interacting with landowners involved with various District projects.
- Responsible for reporting any safety concerns to direct supervisor.
- Be available outside of normal business hours for emergencies such as project failure, snow removal, or other district business which may arise.
- Perform other job-related duties or special projects as assigned.

Qualifications:

- High school diploma
- Ability to perform essential functions and a minimum of two years of experience working with machinery.
- Basic understanding of soil and water conservation practices.
- Proficient in basic computer and internet use.
- Right of Way Pesticide Application License required or ability to obtain license within one year of employment.
- Valid driver's license and insurable in Nebraska.

Skills

- Self-directed and takes initiative
- Accurate and detailed
- Organized
- Effective communicator – written and verbal
- Detail driven
- Problem solver

Working Environment

Mainly an outdoor environment with exposure to outdoor elements or hazards, including adverse conditions such as heat, cold, sun, dust, and pollen. Will also require occasional lifting of up to 75 lbs. Some work is completed outside normal business hours.

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